

**Derman, Barbara (DHHS)**

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**From:** Geist, Laura (DHHS)  
**Sent:** Tuesday, November 28, 2017 1:52 PM  
**To:** Deacon Tom Lang  
**Cc:** Derman, Barbara (DHHS)  
**Subject:** RE: Proposed Michigan DHHS/Real Alternatives Grant Agreement

Hi Tom,

Thank you for sending from your personal email. Technology is not being friendly for us!

There has been an issue with coding for the agreement. The State changed our Accounting software, and this is causing some additional delays.

I have been told that the issue should be resolved in the next few days. As soon as the agreement is coded, we will release it out for signature.

We will be backdating the agreement to October 1. The work that your agency and Service Providers have been completing will be able to be reimbursed.

I apologize for the delays, and I appreciate you bearing with us. We are near resolution, thankfully.

Please let me know if you have any other questions.

Laura

Laura Geist  
(517) 241-3932  
[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

**From:** Deacon Tom Lang [mailto:[deacontomlang@verizon.net](mailto:deacontomlang@verizon.net)]  
**Sent:** Monday, November 27, 2017 5:15 PM  
**To:** Geist, Laura (DHHS) <[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)>  
**Subject:** Re: Proposed Michigan DHHS/Real Alternatives Grant Agreement

Laura -

Quess Derman told me today that you have a problem receiving Comcast emails. That's odd because all of mine to Quess and others at "michigan.gov" go through no problem. Gotta love technology!

I'm therefore trying again via this email address.

See below. On October 23, 2017, you anticipated that we would have an Agreement to sign within a week or two. Five (5) weeks have now passed and we still do not have the Agreement. Can you please check on the status so that I can report to our Board and our Service Providers?

Thank you!  
Tom

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From: Thomas Lang <VPofOperations@realalternatives.org> on behalf of Thomas Lang <ra-operations@comcast.net>  
Date: Monday, November 13, 2017 at 1:51 PM  
To: "Geist, Laura (DHHS)" <GeistL1@michigan.gov>  
Subject: Re: Proposed Michigan DHHS/Real Alternatives Grant Agreement

Laura -

Since we're now approaching three (3) weeks since your email to me below, I was wondering if you could give me a current status so that I can report to our President & CEO and Board of Directors?

Thank you!  
Tom

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From: "Geist, Laura (DHHS)" <GeistL1@michigan.gov>  
Date: Monday, October 23, 2017 at 12:28 PM  
To: Thomas Lang <ra-operations@comcast.net>  
Subject: RE: Proposed Michigan DHHS/Real Alternatives Grant Agreement

Hi Tom,

The materials are moving through the formal approval process. The MDHHS approval process is 8 levels of approval and account coding, and it usually takes a week or two.

As soon as the application is fully approved, you will receive a notice that the agreement is ready for Kevin's signature.

Thanks!  
Laura

Laura Geist  
(517) 241-3932  
[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

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From: Thomas A. Lang, Esquire - Comcast [<mailto:ra-operations@comcast.net>]  
Sent: Monday, October 23, 2017 1:03 PM  
To: Geist, Laura (DHHS) <GeistL1@michigan.gov>  
Subject: Re: Proposed Michigan DHHS/Real Alternatives Grant Agreement

Did you receive this?

What is the next step to getting the contract signed?

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From: Thomas Lang <ra-operations@comcast.net>  
Date: Wednesday, October 18, 2017 at 4:34 PM  
To: "Geist, Laura (DHHS)" <GeistL1@michigan.gov>  
Subject: Re: Proposed Michigan DHHS/Real Alternatives Grant Agreement

We submitted the Application!

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From: "Geist, Laura (DHHS)" <GeistL1@michigan.gov>  
Date: Wednesday, October 18, 2017 at 3:33 PM

To: Thomas Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>

Subject: RE: Proposed Michigan DHHS/Real Alternatives Grant Agreement

Tom,

The document has been updated in EGrAMS.

Thank you,

Laura

Laura Geist

(517) 241-3932

[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

From: Thomas A. Lang, Esquire - Comcast [<mailto:ra-operations@comcast.net>]

Sent: Wednesday, October 11, 2017 2:18 PM

To: Geist, Laura (DHHS) <[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)>

Subject: Proposed Michigan DHHS/Real Alternatives Grant Agreement

Laura -

In an effort to keep this process moving forward, I wanted to give you some additional contract language that will need to be included.

With reference to your email of September 20, 2017, and specifically, paragraph S, we need to memorialize your answer directly in the Grant Agreement so that it is binding upon anyone else who desires to interpret the agreement in the future. Therefore, at the very beginning of Attachment E, please include the following:

"The contracting parties represent and agree that this Attachment is deemed to supersede and take precedence over any terms or conditions of the Grant Agreement between the parties."

In addition to the "RAPID" paragraph that is already in Attachment E (which should now be numbered "1"), please add as paragraph "2" the following to memorialize the reality that is the subject of paragraph 3 of my September 12, 2017 email to you, and your response of September 20, 2017:

"The Michigan Department of Health and Human Services is the 'recipient' of federal TANF funds, Real Alternatives is a 'subrecipient' of federal TANF funds through the Michigan Pregnancy and Parenting Support Services Program, and the contracting Service Providers of Real Alternatives are 'vendors' or 'contractors' of Real Alternatives and are not 'subrecipients' of any funds through the Michigan Pregnancy and Parenting Support Services Program."

Thank you!

Tom

**Derman, Barbara (DHHS)**

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From: Thomas A. Lang, Esquire - Comcast <ra-operations@comcast.net>  
Sent: Monday, October 23, 2017 4:39 PM  
To: Derman, Barbara (DHHS)  
Subject: Re: Request

Thank you!

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From: "Derman, Barbara (DHHS)" <DermanB@michigan.gov>  
Date: Monday, October 23, 2017 at 4:22 PM  
To: Thomas Lang <ra-operations@comcast.net>  
Subject: RE: Request

Yes, I saw it and did my level approval last week, on Thursday I think

*Barbara (Quess) Derman, MSW*  
Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services  
109 W. Michigan Ave, 3<sup>rd</sup> Floor, Lansing, Michigan 48913  
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

From: Thomas A. Lang, Esquire - Comcast [<mailto:ra-operations@comcast.net>]  
Sent: Monday, October 23, 2017 4:16 PM  
To: Derman, Barbara (DHHS) <DermanB@michigan.gov>  
Subject: Re: Request

Quess -

Yes, she got back to me on Friday and we got the contract Application submitted. Its now in the long approval process.

Thank you!  
Tom

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From: "Derman, Barbara (DHHS)" <DermanB@michigan.gov>  
Date: Monday, October 23, 2017 at 4:04 PM  
To: Thomas Lang <ra-operations@comcast.net>  
Subject: RE: Request

Have you gotten through to Laura? Just following up

*Barbara (Quess) Derman, MSW*  
Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services  
109 W. Michigan Ave, 3<sup>rd</sup> Floor, Lansing, Michigan 48913  
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

From: Thomas A. Lang, Esquire - Comcast [<mailto:ra-operations@comcast.net>]  
Sent: Wednesday, October 18, 2017 2:04 PM  
To: Derman, Barbara (DHHS) <DermanB@michigan.gov>

Derman, Barbara (DHHS)

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From: Geist, Laura (DHHS)  
Sent: Wednesday, September 20, 2017 11:19 AM  
To: Thomas A. Lang, Esquire - Comcast; Derman, Barbara (DHHS)  
Cc: Kevin I. Bagatta, Esquire (ra-president@comcast.net)  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Hi Tom,

- 1) The new terminology used by MDHHS was established to be in line with changes at the federal level regarding 2 CFR 200. Your current agreement is old enough that the super circular did not exist when it was established. Contractor now has a defined federal meaning, and we are referring to agencies who hold grant agreements as Grantees to make that distinction. MDHHS implemented that change in FY 2016.
- 2) If your agency is mentioning MDHHS or the fact that funding is received in any publication, you need to have authorization to do so from the MDHHS communication office. If MDHHS is not mentioned in your press releases and other communications, the section does not apply.

Ownership rights of your proprietary software and programming are still within your agency's purview. That has not changed. Again, MDHHS should not be mentioned in any communication about the RAPID system without MDHHS communications approval. We can add the language regarding RAPID to an Attachment E within the agreement.

- 3) If your CPA has identified that these workers are not subrecipients, the terms do not apply to the Service Providers. Again, subrecipient and subcontractor are federally defined. A CPA would be able to make the best determination on the distinction. The section does still apply if Real Alternatives enters into a relationship with an organization meeting the definition of subrecipient under the auspices of this agreement.
- 4) Mandatory Disclosures apply to Real Alternatives as an agency, as well as any subcontractor or officer or director of either Real Alternatives or its subcontractors. This is agency-wide and not specific to your work in Michigan. Should any of the items noted under Mandatory Disclosures occur, it is the obligation of your agency to disclose to MDHHS. The items listed are at issue, and Right To Know is not part of the list included.
- 5) We can add an Attachment E to the agreement noted the alternative deadlines. The language in the body of the agreement cannot be changed, but an Attachment will supersede the agreement.
- 6) The EGrAMS system requires grant goals with objectives and activities. Your agency is required to follow the format within the EGrAMS system (mirroring page 23 of 30). Your agency will need to enter the work statement based on the system format. This is the MDHHS standard and cannot be modified. I am glad to assist your agency with fitting the current work statement into the EGrAMS format.
- 7) The EGrAMS system requires the budget to be entered directly into the system. Your agency is required to enter the budget based on the EGrAMS system format (mirroring page 24 – 25). Your agency will need to enter budget information based on the system format. This is the MDHHS standard and cannot be modified. I am glad to assist your agency with fitting the current budget into the EGrAMS format.

Thank you,  
Laura

Laura Geist

(517) 241-3932  
[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

From: Thomas A. Lang, Esquire - Comcast [mailto:ra-operations@comcast.net]  
Sent: Tuesday, September 12, 2017 5:31 PM  
To: Geist, Laura (DHHS) <GeistL1@michigan.gov>; Derman, Barbara (DHHS) <DermanB@michigan.gov>  
Cc: Kevin I. Bagatta, Esquire (ra-president@comcast.net) <ra-president@comcast.net>  
Subject: Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017  
Importance: High

Laura -

Thank you for that clarification! We can now provide you with our additional questions about the proposed new Grant terms.

1. In the current Grant Agreement Real Alternatives ("RA") is referred to as the "Contractor," but the new terms refer to RA as the "Grantee." Is there a reason for the change?
2. In paragraphs 3 and 5 on Page 4 of 30, there are references to "prior written authorization" that RA must obtain for certain things. What does MDHHS have in mind in that regard? What is the scope? For example, RA often puts out Press Releases on the amount of clients, visits, and related information at certain points in time. We've never had to obtain prior written approval in any state for such communications. Are we correct that nothing is changing in this regard?

In addition, the paragraph 5 that is in our current Michigan Grant will also have to be added as follows:

"The parties understand and agree that deliverables under this grant agreement do not include the Real Alternatives Program and Instructional Design (RAPID) System. RAPID includes the following copyrighted, trade secret, and proprietary materials and information: all software, documents, forms, checklists, staff training materials, service provider materials, billing systems, and program management tools designed to administer the Michigan Pregnancy and Parenting Support Services Program, including procedures, reports, and accounting manuals. It is further agreed and understood that the RAPID System materials are specifically not included in the agreement's Scope of Work. The RAPID System includes copyrighted, trade secret, and proprietary materials and information which belong to and shall remain the exclusive property of Real Alternatives, and is exempted and excluded from this Publication Rights section."

3. With regard to section H. on Page 7 of 30, we believe that it doesn't apply to RA since our Service Providers are not "subrecipients," but instead are vendors/subcontractors. It has been made certain to us by our Certified

Public Accountants and is the case in all other states that, with regard to federal funds, the state agency is the "recipient" of those funds, RA is a "subrecipient," and RA's Service Providers are vendors/subcontractors. Please confirm that this is MDHHS' understanding also.

4. With regard to section L. on Page 8 of 30, we believe this language applies to activities in the Michigan Grant. For example, a Right To Know Request received in a state other than Michigan would not be caught up by this paragraph?

5. With regard to the new section M. on Page 9 of 30, the proposed timeframe is not possible. We close each prior month on the 20th day of the subsequent month. Our current Michigan Grant (see Attachment "C") and our other states' agreements provide us with 45 days after the close of a quarter to submit the Quarterly Report. We are requesting that identical period of time.

6. With regard to Attachment A on Page 23 of 30, we plan on utilizing our current Grant Goals format agreed to in our current Michigan Grant. Kindly indicate your agreement with this. (see proposed Attachment C, paragraph B for this permission)

7. With regard to Attachment B on Page 24 of 30 (Program Budget Summary), we plan on using the current format agreed to in our current Michigan Grant. Kindly also indicate your agreement with this.

Thank you!

Tom

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From: "Geist, Laura (DHHS)" <GeistL1@michigan.gov>

Date: Tuesday, September 5, 2017 at 10:19 AM

To: Thomas Lang <ra-operations@comcast.net>, "Derman, Barbara (DHHS)" <DermanB@michigan.gov>, "Kevin I. Bagatta" <ra-president@comcast.net>

Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Good morning, Tom,

It is my understanding that the new contract will only involve federal TANF funding.

Thank you,  
Laura

Laura Geist  
(517) 241-3932

[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

From: Thomas A. Lang, Esquire - Comcast [<mailto:ra-operations@comcast.net>]  
Sent: Thursday, August 31, 2017 2:14 PM  
To: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>; Geist, Laura (DHHS) <[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)>; Kevin I. Bagatta, Esquire ([ra-president@comcast.net](mailto:ra-president@comcast.net)) <[ra-president@comcast.net](mailto:ra-president@comcast.net)>  
Subject: Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Laura -

So based on Quess' explanation, can you confirm that the new contract only involves federal funds?

Thank you!  
Tom

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From: "Derman, Barbara (DHHS)" <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
Date: Wednesday, August 30, 2017 at 3:59 PM  
To: "Geist, Laura (DHHS)" <[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)>, Thomas Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>, "Kevin I. Bagatta" <[ra-president@comcast.net](mailto:ra-president@comcast.net)>  
Subject: FW: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Laura,

If I could weigh in on Tom's question regarding federal vs non-federal funding and reporting expenditures on the FSR.

I believe this refers to an issue that won't apply with this contract going forward. Because the last amendment to the original contract included both carried over general funds and TANF funds allocated for FY2017, and were being paid based on submitted paper FSRs, Real Alternatives had adapted the Standard Financial Status Report form (DCH-0384(E) to show a column for state funds and one for TANF funds in order to track that they had spent state funds before spending TANF funds. That caused confusion when they had completed "state funds" and were submitting expenditures for TANF funding portion of the contract. So that won't be an issue going forward, especially submitting through EGrAMS. (see the email chain below with Dallas Davis in accounting)

*Barbara (Quess) Derman, MSW*  
Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services  
109 W. Michigan Ave, 3<sup>rd</sup> Floor, Lansing, Michigan 48913  
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

From: Davis, Dallas (DHHS)  
Sent: Wednesday, July 19, 2017 12:08 PM  
To: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Yes, yes and yes 😊 Thank you!

From: Derman, Barbara (DHHS)  
Sent: Wednesday, July 19, 2017 12:01 PM  
To: Davis, Dallas (DHHS) <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017



So he should be using the Standard Financial Status Report form (DCH-0384(E) instead of the adaption he made this fiscal year when he added the columns that showed the sources of funding (State and TANF)? And he should reflect the full budget in the current contract, showing the full budget and expenditures, without any reference to state and TANF, since the contract is with us? Do I have that correct? Makes sense

*Barbara (Quess) Derman, MSW*

Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services  
109 W. Michigan Ave, 3<sup>rd</sup> Floor, Lansing, Michigan 48913  
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

From: Davis, Dallas (DHHS)  
Sent: Wednesday, July 19, 2017 7:45 AM  
To: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>; Cliff <[ra-finance@comcast.net](mailto:ra-finance@comcast.net)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

It looks like the most recent submission is only reporting on the TANF? I need to see everything. The FSR "Budget" needs to match the budget in the amendment, and all expenditures must be reported.

From: Davis, Dallas (DHHS)  
Sent: Wednesday, July 19, 2017 7:27 AM  
To: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>; Cliff <[ra-finance@comcast.net](mailto:ra-finance@comcast.net)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

I will work on these again today, but please use the FSRMDHHS mailbox for all submissions and communications. Thank you!

From: Derman, Barbara (DHHS)  
Sent: Tuesday, July 18, 2017 3:56 PM  
To: Cliff <[ra-finance@comcast.net](mailto:ra-finance@comcast.net)>; Davis, Dallas (DHHS) <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Hi Cliff, I'm working out of the office today, will get them approved and to her first thing in the morning in a high importance email. Sorry for the hold up. Let me know when you receive payment please, so I can stay on top of it. Thanks

*Barbara (Quess) Derman, MSW*

Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services  
109 W. Michigan Ave, 3<sup>rd</sup> Floor, Lansing, Michigan 48913  
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

From: Cliff [<mailto:ra-finance@comcast.net>]  
Sent: Tuesday, July 18, 2017 10:53 AM  
To: Davis, Dallas (DHHS) <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
Cc: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
Subject: FW: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Mrs. Davis,  
Do you know when we will be receiving our reimbursements? Thank you.

Cliff McKeown

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From: Cliff <[ra-finance@comcast.net](mailto:ra-finance@comcast.net)>  
Date: Wednesday, July 12, 2017 at 4:35 PM  
To: "Davis, Dallas (DHHS)" <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
Cc: "Derman, Barbara (DHHS)" <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>, Tom Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>  
Subject: Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Mrs. Davis,  
Please see our resubmissions for March, the balance remaining, April and May. Please advise if our submissions are not sufficient for you to process our reimbursements. Thank you.  
Cliff McKeown

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From: "Davis, Dallas (DHHS)" <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
Date: Tuesday, July 11, 2017 at 11:01 AM  
To: Cliff <[ra-finance@comcast.net](mailto:ra-finance@comcast.net)>, "Derman, Barbara (DHHS)" <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
Cc: "Miller, Teresa (DHHS)" <[MillerT2@michigan.gov](mailto:MillerT2@michigan.gov)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Hello, I am sorry for the delay, upon further review it was determined that the TANF portion actually must be reported on the state expenditures line. We do not provide reimbursement for the federal source of funds.

From: Cliff [<mailto:ra-finance@comcast.net>]  
Sent: Tuesday, July 11, 2017 10:30 AM  
To: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
Cc: Davis, Dallas (DHHS) <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
Subject: Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Ms. Derman,  
We still haven't received the TANF portion of March, nor April, nor May yet. Would you be able to inquire about when we will be receiving the reimbursements? Thank you!  
Cliff McKeown

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From: "Derman, Barbara (DHHS)" <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
Date: Friday, June 23, 2017 at 10:48 AM  
To: Cliff <[ra-finance@comcast.net](mailto:ra-finance@comcast.net)>, "Davis, Dallas (DHHS)" <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
Cc: Tom Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>, "Dunbar, Paulette Dobyne (DHHS)" <[dunbarp@michigan.gov](mailto:dunbarp@michigan.gov)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Thank you Cliff,  
I am out of the office for a program review today, I will review and forward to accounting on Monday when I'm in Lansing. Have a good weekend.

*Barbara (Quess) Derman, MSW*  
Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services  
109 W. Michigan Ave, 3<sup>rd</sup> Floor, Lansing, Michigan 48913  
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

From: Cliff [<mailto:ra-finance@comcast.net>]

Sent: Thursday, June 22, 2017 3:42 PM

To: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>; Davis, Dallas (DHHS) <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>

Cc: Tom Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>

Subject: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Ms. Derman,

Please see attached Real Alternatives Michigan Pregnancy and Parenting Support Services Program expenses for May 2017.

Best Regards,

Cliff McKeown

**Derman, Barbara (DHHS)**

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**From:** Thomas A. Lang, Esquire - Comcast <ra-operations@comcast.net>  
**Sent:** Friday, September 22, 2017 4:13 PM  
**To:** Geist, Laura (DHHS); Derman, Barbara (DHHS)  
**Cc:** Kevin I. Bagatta, Esquire (ra-president@comcast.net)  
**Subject:** Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Laura -

Thank you for those explanations. What is the next step in moving forward with the new contract?

Thank you!  
Tom

---

**From:** "Geist, Laura (DHHS)" <GeistL1@michigan.gov>  
**Date:** Wednesday, September 20, 2017 at 11:18 AM  
**To:** Thomas Lang <ra-operations@comcast.net>, "Derman, Barbara (DHHS)" <DermanB@michigan.gov>  
**Cc:** "Kevin I. Bagatta" <ra-president@comcast.net>  
**Subject:** RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Hi Tom,

- 1) The new terminology used by MDHHS was established to be in line with changes at the federal level regarding 2 CFR 200. Your current agreement is old enough that the super circular did not exist when it was established. Contractor now has a defined federal meaning, and we are referring to agencies who hold grant agreements as Grantees to make that distinction. MDHHS implemented that change in FY 2016.
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- 6) The EGrAMS system requires grant goals with objectives and activities. Your agency is required to follow the format within the EGrAMS system (mirroring page 23 of 30). Your agency will need to enter the work statement

**Derman, Barbara (DHHS)**

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**From:** Geist, Laura (DHHS)  
**Sent:** Tuesday, September 05, 2017 10:20 AM  
**To:** Thomas A. Lang, Esquire - Comcast; Derman, Barbara (DHHS); Kevin I. Bagatta, Esquire (ra-president@comcast.net)  
**Subject:** RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Good morning, Tom,

It is my understanding that the new contract will only involve federal TANF funding.

Thank you,  
Laura

Laura Geist  
(517) 241-3932  
[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

**From:** Thomas A. Lang, Esquire - Comcast [mailto:ra-operations@comcast.net]  
**Sent:** Thursday, August 31, 2017 2:14 PM  
**To:** Derman, Barbara (DHHS) <DermanB@michigan.gov>; Geist, Laura (DHHS) <GeistL1@michigan.gov>; Kevin I. Bagatta, Esquire (ra-president@comcast.net) <ra-president@comcast.net>  
**Subject:** Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Laura -

So based on Quess' explanation, can you confirm that the new contract only involves federal funds?

Thank you!  
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**From:** "Derman, Barbara (DHHS)" <DermanB@michigan.gov>  
**Date:** Wednesday, August 30, 2017 at 3:59 PM  
**To:** "Geist, Laura (DHHS)" <GeistL1@michigan.gov>, Thomas Lang <ra-operations@comcast.net>, "Kevin I. Bagatta" <ra-president@comcast.net>  
**Subject:** FW: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

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If I could weigh in on Tom's question regarding federal vs non-federal funding and reporting expenditures on the FSR.

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Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services

109 W. Michigan Ave, 3<sup>rd</sup> Floor, Lansing, Michigan 48913  
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

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Yes, yes and yes ☺ Thank you!

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To: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>; Cliff <[ra-finance@comcast.net](mailto:ra-finance@comcast.net)>  
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I will work on these again today, but please use the FSRMDHHS mailbox for all submissions and communications. Thank you!

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Hi Cliff, I'm working out of the office today, will get them approved and to her first thing in the morning in a high importance email. Sorry for the hold up. Let me know when you receive payment please, so I can stay on top of it. Thanks

*Barbara (Quess) Derman, MSW*

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Mrs. Davis,  
Do you know when we will be receiving our reimbursements? Thank you.  
Cliff McKeown

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Please see our resubmissions for March, the balance remaining, April and May. Please advise if our submissions are not sufficient for you to process our reimbursements. Thank you.  
Cliff McKeown

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Cc: "Miller, Teresa (DHHS)" <[MillerT2@michigan.gov](mailto:MillerT2@michigan.gov)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

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Cc: Davis, Dallas (DHHS) <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
Subject: Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Ms. Derman,  
We still haven't received the TANF portion of March, nor April, nor May yet. Would you be able to inquire about when we will be receiving the reimbursements? Thank you!  
Cliff McKeown

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**Date:** Friday, June 23, 2017 at 10:48 AM  
**To:** Cliff <[ra-finance@comcast.net](mailto:ra-finance@comcast.net)>, "Davis, Dallas (DHHS)" <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
**Cc:** Tom Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>, "Dunbar, Paulette Dobynes (DHHS)" <[dunbarp@michigan.gov](mailto:dunbarp@michigan.gov)>  
**Subject:** RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Thank you Cliff,

I am out of the office for a program review today, I will review and forward to accounting on Monday when I'm in Lansing. Have a good weekend.

*Barbara (Quess) Derman, MSW*  
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Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

**From:** Cliff [<mailto:ra-finance@comcast.net>]  
**Sent:** Thursday, June 22, 2017 3:42 PM  
**To:** Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>; Davis, Dallas (DHHS) <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>  
**Cc:** Tom Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>  
**Subject:** Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Ms. Derman,  
Please see attached Real Alternatives Michigan Pregnancy and Parenting Support Services Program expenses for May 2017.  
Best Regards,  
Cliff McKeown



**Derman, Barbara (DHHS)**

---

**From:** Derman, Barbara (DHHS)  
**Sent:** Wednesday, September 13, 2017 8:40 AM  
**To:** Dunbar, Paulette Dobynes (DHHS)  
**Subject:** FW: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017  
**Importance:** High

*Barbara (Quess) Derman, MSW*

Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services  
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**From:** Thomas A. Lang, Esquire - Comcast [mailto:ra-operations@comcast.net]  
**Sent:** Tuesday, September 12, 2017 5:31 PM  
**To:** Geist, Laura (DHHS) <GeistL1@michigan.gov>; Derman, Barbara (DHHS) <DermanB@michigan.gov>  
**Cc:** Kevin I. Bagatta, Esquire (ra-president@comcast.net) <ra-president@comcast.net>  
**Subject:** Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017  
**Importance:** High

Laura -

Thank you for that clarification! We can now provide you with our additional questions about the proposed new Grant terms.

1. In the current Grant Agreement Real Alternatives ("RA") is referred to as the "Contractor," but the new terms refer to RA as the "Grantee." Is there a reason for the change?
2. In paragraphs 3 and 5 on Page 4 of 30, there are references to "prior written authorization" that RA must obtain for certain things. What does MDHHS have in mind in that regard? What is the scope? For example, RA often puts out Press Releases on the amount of clients, visits, and related information at certain points in time. We've never had to obtain prior written approval in any state for such communications. Are we correct that nothing is changing in this regard?

In addition, the paragraph 5 that is in our current Michigan Grant will also have to be added as follows:

"The parties understand and agree that deliverables under this grant agreement do not include the Real Alternatives Program and Instructional Design (RAPID) System. RAPID includes the following copyrighted, trade secret, and proprietary materials and information: all software, documents, forms, checklists, staff training materials, service provider materials, billing systems, and program management tools designed to administer the Michigan Pregnancy and Parenting Support Services Program, including procedures, reports, and accounting manuals. It is further agreed and understood that the RAPID System materials are specifically not included in the agreement's Scope of Work. The RAPID System includes copyrighted, trade secret, and proprietary materials and information which belong to and shall remain the exclusive property of Real Alternatives, and is exempted and excluded from this Publication Rights section."

3. With regard to section H. on Page 7 of 30, we believe that it doesn't apply to RA since our Service Providers are not "subrecipients," but instead are vendors/subcontractors. It has been made certain to us by our Certified Public Accountants and is the case in all other states that, with regard to federal funds, the state agency is the "recipient" of those funds, RA is a "subrecipient," and RA's Service Providers are vendors/subcontractors. Please confirm that this is MDHHS' understanding also.

4. With regard to section L. on Page 8 of 30, we believe this language applies to activities in the Michigan Grant. For example, a Right To Know Request received in a state other than Michigan would not be caught up by this paragraph?

5. With regard to the new section M. on Page 9 of 30, the proposed timeframe is not possible. We close each prior month on the 20th day of the subsequent month. Our current Michigan Grant (see Attachment "C") and our other states' agreements provide us with 45 days after the close of a quarter to submit the Quarterly Report. We are requesting that identical period of time.

6. With regard to Attachment A on Page 23 of 30, we plan on utilizing our current Grant Goals format agreed to in our current Michigan Grant. Kindly indicate your agreement with this. (see proposed Attachment C, paragraph B for this permission)

7. With regard to Attachment B on Page 24 of 30 (Program Budget Summary), we plan on using the current format agreed to in our current Michigan Grant. Kindly also indicate your agreement with this.

Thank you!

Tom

---

From: "Geist, Laura (DHHS)" <GeistL1@michigan.gov>

Date: Tuesday, September 5, 2017 at 10:19 AM

To: Thomas Lang <ra-operations@comcast.net>, "Derman, Barbara (DHHS)" <DermanB@michigan.gov>, "Kevin I. Bagatta" <ra-president@comcast.net>

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To: Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>; Davis, Dallas (DHHS) <[DavisD14@michigan.gov](mailto:DavisD14@michigan.gov)>

Cc: Tom Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>

Subject: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Ms. Derman,

Please see attached Real Alternatives Michigan Pregnancy and Parenting Support Services Program expenses for May 2017.

Best Regards,

Cliff McKeown



# **STANDARD AGREEMENTS MI E-Grants GRANTEE TRAINING**

Presentation by  
Brenda Roys, MDHHS  
Laura Geist, MDHHS

# MI E-Grants Training Overview

- Getting Started with MI E-Grants
- Navigating with MI E-Grants
- System Security
- Grantee Flow Chart & Application
- Application Submission & Acceptance
- Progress Reports

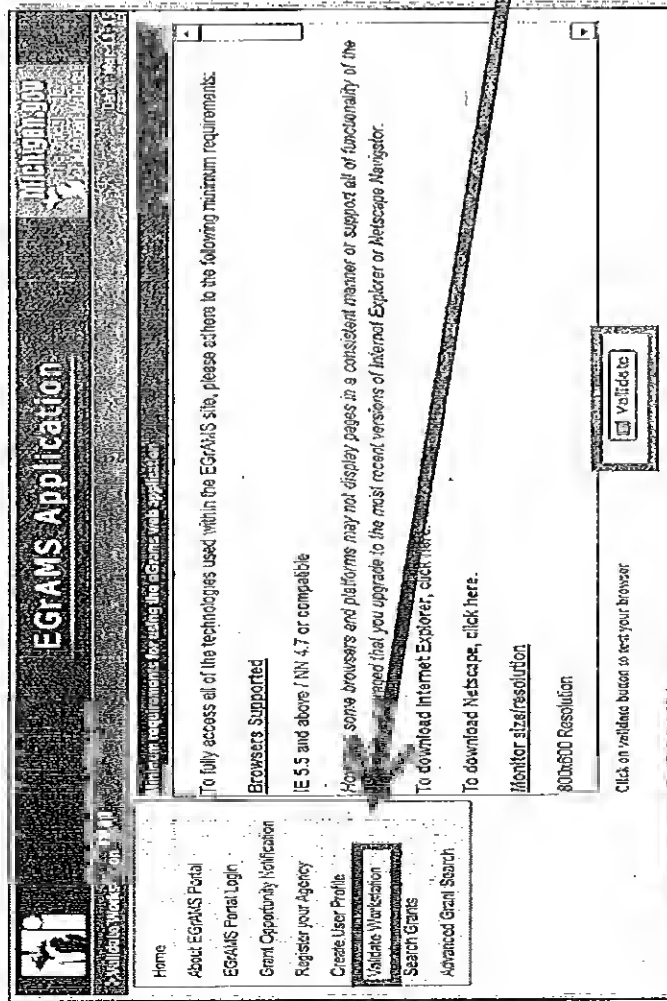


# Getting Started with MI E-Grants

- ☐ Becoming a MI E-Grants User
  - Validate Workstation
    - ☐ Allowing Pop-ups
  - Creating a User Profile
  - Selecting a Security Question
  - Managing your User Profile
    - ☐ Edit/Update your User Profile
    - ☐ Change Menu Styles
  - Activation Notification
- ☐ Accessing Other Grant Applications via the Portal

## Validate Workstation

- Open your Internet Explorer browser window.
- Type in the PORTAL website URL address: <http://egramms-mi.com/portal>.



- Validating your workstation is a necessary step to ensure that your computer set up is compatible with the MI E-Grants program.

- Microsoft Internet Explorer 5.5 and above are supported.

**NOTE:** Other web browsers (such as: Google Chrome, FireFox, Safari, etc.) are not supported.

- Pop-ups must be enabled.

- Select Validate Workstation from the 'Left Menu' option.

- ☐ The minimum requirement screen is displayed as shown.

- ☐ Click on the 'Validate' button.

- ☐ The system will refresh the screen and display the results of the validation.

**Note:** Do NOT contact HTC or the DTMB Helpdesk with MI E-Grants issues.

Contact MI E-Grants System Administrator:

Brenda Roys at [RoysB@michigan.gov](mailto:RoysB@michigan.gov) or 517-373-1207

## Validate Workstation cont'd

### Validation Results:

- ☐ **Green Checks** — Your computer passes the minimum requirements to use the application.
- ☐ **Red Mark** — Your computer fails the minimum requirements to use the application. Read and follow the instructions provided and then attempt validation again.

- ☐ If Pop-ups are being blocked, go to the Internet Explorer **Tools** menu, click Internet Options. On the Privacy tab, click Enable Pop-ups.
- ☐ If the validation again indicates pop-ups are not enabled, check for a pop-up blocker in a third-party toolbar such as Yahoo! or Google. To do this you may need to get tech support from the IT Department within your Organization.
- ☐ For support in validating the workstation, contact the MI E-Grants System Administrator:  
**Brenda Roys**  
**517-373-1207**  
**RroysB@michigan.gov**

Passed

Failed

**Note: Do NOT contact HTC or the DTMB Helpdesk with MI E-Grants issues.**

## Allowing Pop-ups

- Pop-ups must be allowed for the MI E-Grants system to operate correctly.
- Check your settings in **Internet Explorer** to assure that pop-ups are allowed while working in the MI E-Grants system.

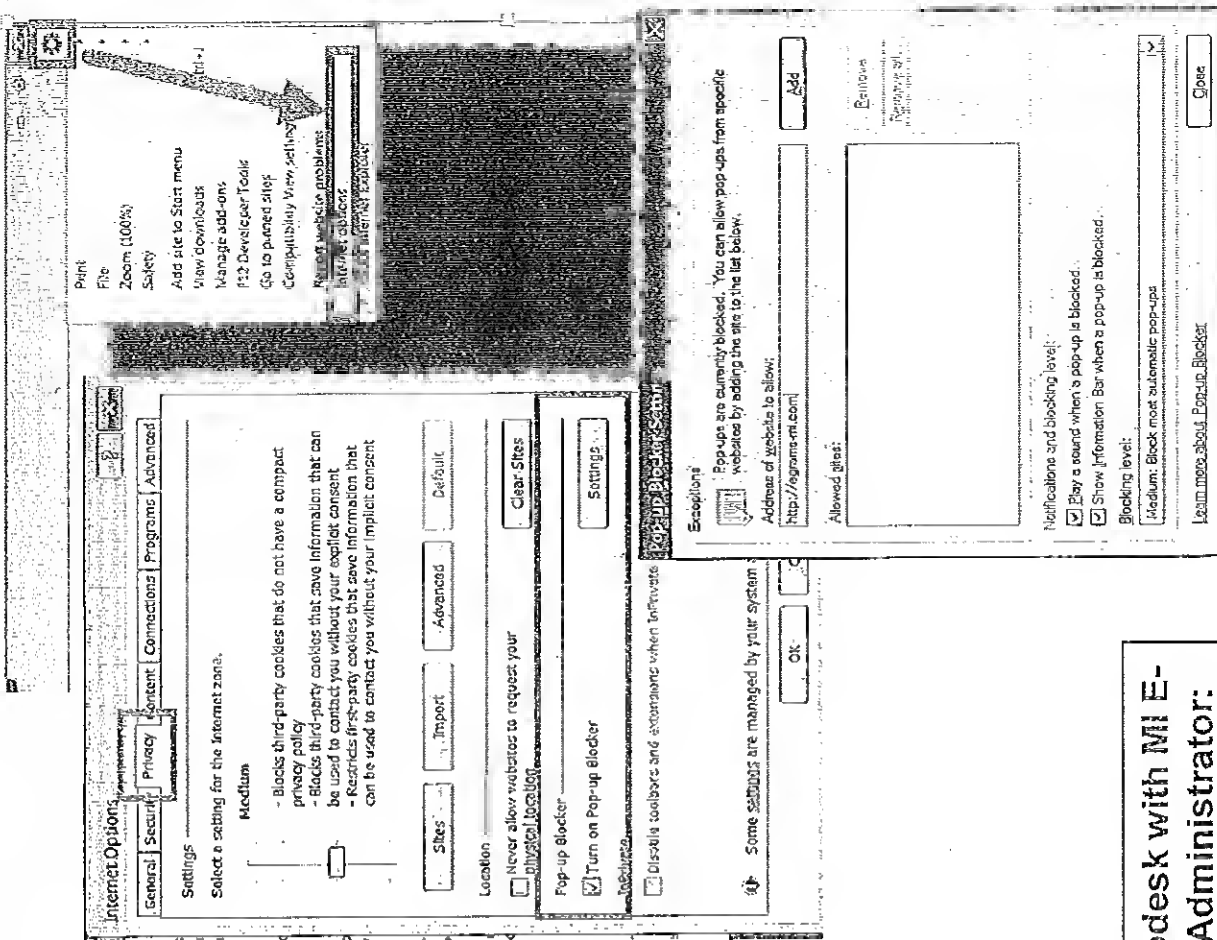
## To turn off the Internet Explorer built-in Pop-up Blocker:

- Click the **Tools** menu and highlight **Internet Options**.
- Move to the right and click **Privacy** tab.
- Confirm this is turned off by confirming the option to Block Pop-ups is unchecked.

The Pop-up Blocker can be configured to remain on, but allow exceptions.

- You can add MI E-Grants to the Allowed sites by clicking **Setup**.
- Key in the website URL address of MI E-Grants: <http://eograms-mi.com>
- Click 'Add'. Pop-ups will now be allowed when running the MI E-Grants system, so it will operate correctly. Click 'Close' button.

**Note: Do NOT contact HTC or the DTMB Helpdesk with MI E-Grants issues. Contact MI E-Grants System Administrator: Brenda Roys at [RoysB@michigan.gov](mailto:RoysB@michigan.gov) or 517-373-1207**



## Create User Profile

- **NOTE:** This system does not work properly in any other Browsers (such as Google Chrome, Firefox, Safari, etc.)

<http://eograms-mi.com/portal>

Select 'Create User: Profile' hyperlink from the 'Left Menu' option.

The User Profile screen will be displayed (as shown).

Enter your information - make sure that you enter information for every textbox/field that has an asterisk '\*'.

**Role Code: Select 'Grantee' only.**

**Parent Agency:** Select your agency name, using the 'Lookup' icon. This is the company/agency you work for.

**Agency Xref:** Click on 'Setup Your Role for Grantor Agencies' link.

- ☐ A pop-up window displays the User Cross-Reference screen, as shown.
- ☐ Agency: Select '*Department of Health and Human Services*' from the 'Lookup' icon.
- ☐ Role: Select 'Grantee' using the 'Lookup' icon.
- ☐ Click 'OK' to save the information selected in the User Cross-Reference pop-up window. The pop-up window will close. Continue creating the User Profile.

[illegible]

## Create User Profile

### Create a User Profile cont'd

**EGrAMS Application**

**Create User Profile**

Home | About EGrAMS Portal | EGrAMS Portal Login | Grant Opportunity Notification | Register your Agency | Create User Profile | Validate Workstation | Search Grants | Advanced Grant Search

**User Information:**

Display Name: B Smith  
 \*Address Line 1: 123 Any Street  
 Address Line 2:  
 \*City: Any Town  
 \*State: IL  
 \*Zip 1: 33333  
 Zip 2:  
 \*Phone: (517) 123-4567  
 Phone Extension: 240  
 Fax: (517) 234-5678  
 \*Email Address: SmithB@anyagency.net

**Professional Information:**

Designation/Title: ADM Administrator  
 Parent Agency: 25-2890323 4 Sisters for Seniors, Inc.  
 \*County: 005 Ingham  
 \*Role Code: GRANT Grantee

**Security Information:**

Agency Xref: Setup Your Roles For Grantee Agencies  
 Password Reset: Yes No  
 User Status: Active  
 Security Question 1: What is the name of your dog?  
 \*Security Answer 1: Winston  
 Security Question 2:  
 \*Security Answer 2:

**Buttons:** OK Cancel

Click on **Show Security** button.

- ☐ The window expands, you may need to scroll down.
- ☐ Make sure that you enter all information that has an asterisk (\*\*).
- ☐ Select a security question, using the 'Lookup' icon.
- ☐ Enter the respective answer to your selected security question.
- ☐ **NOTE:** Your entry is case sensitive.

Click the 'OK' button to save your information.

Click the 'Cancel' button to discard the entry and start over.

All Users need a user name and password to access the EGrAMS system.

All Users manage their own password.

You need to create your User profile only once.

Your User status will be 'Inactive' until the "Project Director" from your Agency activates the user and assigns you to a grant program. **Once activated**, the system sends the user an email notifying them their account has been activated. The User can proceed to the login screen to enter the system.

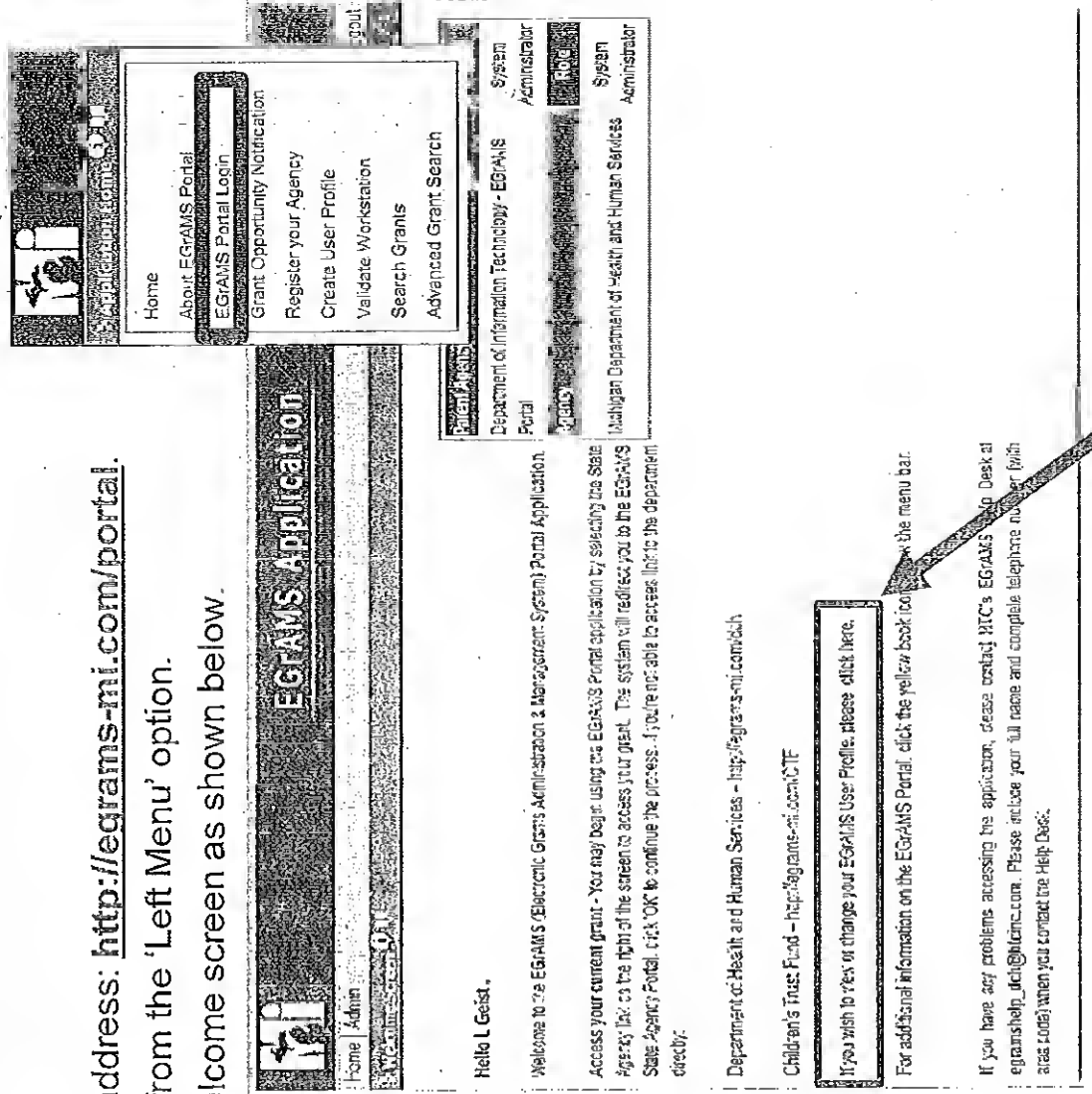
## Managing your User Profile

- Type in the PORTAL website URL address: <http://legrams-mi.com/portal>.
- Select 'EGrAMS Portal Login' from the 'Left Menu' option.
- The system will display the Welcome screen as shown below.

- To change your user profile information or menu style, click on the 'Click Here' hyperlink on the Welcome screen to edit your User profile information.

- The system displays your User profile information screen.

**NOTE:** Changes to a User profile can only be done on the PORTAL website not on the DCH website.



Click to change your user profile information or menu style.





**Derman, Barbara (DHHS)**

---

**From:** Geist, Laura (DHHS)  
**Sent:** Saturday, September 23, 2017 11:58 AM  
**To:** Thomas A. Lang, Esquire - Comcast; Derman, Barbara (DHHS)  
**Cc:** Kevin I. Bagatta, Esquire (ra-president@comcast.net)  
**Subject:** RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017  
**Attachments:** STND\_Grant Training.pdf

Hi Tom,

We will release the grant in the EGrAMS system. Early next week, individuals from your agency (at a minimum, you and Kevin) should create user profiles. Once profiles are created, your agency can work on filling out the "application." We refer to this as an application, though it is truly the mechanism for creation and transfer of the statement of work and budget documents needed for your grant agreement.

I can assist your agency with entry of information into the statement of work and budget. Based on your original Attachment A, I believe I can enter information for the statement of work for your review. Because the dollar amount is different again this year, I do need your assistance with crafting the budget.

Again, I am glad to walk you through the process. Once the necessary statement of work and budget are entered, Kevin will be able to submit the "application" materials. Hopefully, we can complete all of the necessary steps by Thursday next week. This will allow us enough time to review and execute the agreement on Friday.

I have attached to this email a copy of the EGrAMS user manual. Instructions for creating user profiles can be found on pages 7 – 8. If you and Kevin can create profiles on Monday, I believe we can move through the process expeditiously.

Thank you,  
Laura

Laura Geist  
(517) 241-3932  
[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

**From:** Thomas A. Lang, Esquire - Comcast [mailto:ra-operations@comcast.net]  
**Sent:** Friday, September 22, 2017 4:13 PM  
**To:** Geist, Laura (DHHS) <[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)>; Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
**Cc:** Kevin I. Bagatta, Esquire (ra-president@comcast.net) <[ra-president@comcast.net](mailto:ra-president@comcast.net)>  
**Subject:** Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Laura -

Thank you for those explanations. What is the next step in moving forward with the new contract?

Thank you!  
Tom

---

**From:** "Geist, Laura (DHHS)" <[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)>  
**Date:** Wednesday, September 20, 2017 at 11:18 AM  
**To:** Thomas Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>, "Derman, Barbara (DHHS)" <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>

**Derman, Barbara (DHHS)**

---

**From:** Geist, Laura (DHHS)  
**Sent:** Tuesday, September 26, 2017 10:32 AM  
**To:** Thomas A. Lang, Esquire - Comcast; Derman, Barbara (DHHS)  
**Cc:** Kevin I. Bagatta, Esquire (ra-president@comcast.net)  
**Subject:** RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Hi Tom and Kevin,

Just following up to see if you had an opportunity to create EGrAMS user profiles. I could create them for you, if needed, but I would need some information from you to set up a security question/answer.

Thanks,  
Laura

Laura Geist  
(517) 241-3932  
[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

**From:** Geist, Laura (DHHS)  
**Sent:** Saturday, September 23, 2017 11:58 AM  
**To:** 'Thomas A. Lang, Esquire - Comcast' <ra-operations@comcast.net>; Derman, Barbara (DHHS) <DermanB@michigan.gov>  
**Cc:** Kevin I. Bagatta, Esquire (ra-president@comcast.net) <ra-president@comcast.net>  
**Subject:** RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Hi Tom,

We will release the grant in the EGrAMS system. Early next week, individuals from your agency (at a minimum, you and Kevin) should create user profiles. Once profiles are created, your agency can work on filling out the "application." We refer to this as an application, though it is truly the mechanism for creation and transfer of the statement of work and budget documents needed for your grant agreement.

I can assist your agency with entry of information into the statement of work and budget. Based on your original Attachment A, I believe I can enter information for the statement of work for your review. Because the dollar amount is different again this year, I do need your assistance with crafting the budget.

Again, I am glad to walk you through the process. Once the necessary statement of work and budget are entered, Kevin will be able to submit the "application" materials. Hopefully, we can complete all of the necessary steps by Thursday next week. This will allow us enough time to review and execute the agreement on Friday.

I have attached to this email a copy of the EGrAMS user manual. Instructions for creating user profiles can be found on pages 7 – 8. If you and Kevin can create profiles on Monday, I believe we can move through the process expeditiously.

Thank you,  
Laura

Laura Geist  
(517) 241-3932

[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)

From: Thomas A. Lang, Esquire - Comcast [<mailto:ra-operations@comcast.net>]  
Sent: Friday, September 22, 2017 4:13 PM  
To: Geist, Laura (DHHS) <[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)>; Derman, Barbara (DHHS) <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
Cc: Kevin I. Bagatta, Esquire ([ra-president@comcast.net](mailto:ra-president@comcast.net)) <[ra-president@comcast.net](mailto:ra-president@comcast.net)>  
Subject: Re: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Laura -

Thank you for those explanations. What is the next step in moving forward with the new contract?

Thank you!  
Tom

---

From: "Geist, Laura (DHHS)" <[GeistL1@michigan.gov](mailto:GeistL1@michigan.gov)>  
Date: Wednesday, September 20, 2017 at 11:18 AM  
To: Thomas Lang <[ra-operations@comcast.net](mailto:ra-operations@comcast.net)>, "Derman, Barbara (DHHS)" <[DermanB@michigan.gov](mailto:DermanB@michigan.gov)>  
Cc: "Kevin I. Bagatta" <[ra-president@comcast.net](mailto:ra-president@comcast.net)>  
Subject: RE: Real Alternatives Michigan Preg and Parenting Support Svcs Program Expenses for May 2017

Hi Tom,

- 1) The new terminology used by MDHHS was established to be in line with changes at the federal level regarding 2 CFR 200. Your current agreement is old enough that the super circular did not exist when it was established. Contractor now has a defined federal meaning, and we are referring to agencies who hold grant agreements as Grantees to make that distinction. MDHHS implemented that change in FY 2016.
- 2) If your agency is mentioning MDHHS or the fact that funding is received in any publication, you need to have authorization to do so from the MDHHS communication office. If MDHHS is not mentioned in your press releases and other communications, the section does not apply.

Ownership rights of your proprietary software and programming are still within your agency's purview. That has not changed. Again, MDHHS should not be mentioned in any communication about the RAPID system without MDHHS communications approval. We can add the language regarding RAPID to an Attachment E within the agreement.

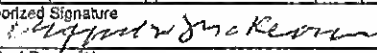
- 3) If your CPA has identified that these workers are not subrecipients, the terms do not apply to the Service Providers. Again, subrecipient and subcontractor are federally defined. A CPA would be able to make the best determination on the distinction. The section does still apply if Real Alternatives enters into a relationship with an organization meeting the definition of subrecipient under the auspices of this agreement.
- 4) Mandatory Disclosures apply to Real Alternatives as an agency, as well as any subcontractor or officer or director of either Real Alternatives or its subcontractors. This is agency-wide and not specific to your work in Michigan. Should any of the items noted under Mandatory Disclosures occur, it is the obligation of your agency to disclose to MDHHS. The items listed are at issue, and Right To Know is not part of the list included.
- 5) We can add an Attachment E to the agreement noted the alternative deadlines. The language in the body of the agreement cannot be changed, but an Attachment will supersede the agreement.
- 6) The EGrAMS system requires grant goals with objectives and activities. Your agency is required to follow the format within the EGrAMS system (mirroring page 23 of 3D). Your agency will need to enter the work statement

**FINANCIAL STATUS REPORT**  
Michigan Department of Community Health

Local Agency Name <b>Real Alternatives</b>		Contract Number <b>20142043</b>	Page <b>1</b>	Of <b>1</b>
Street Address <b>7810 Allentown Blvd, Ste 304</b>		Program <b>MI Pregnancy &amp; Parenting Support Services</b>	Code	
City, State, ZIP Code <b>Harrisburg PA 17112</b>		Report Period <b>1-Aug-17 Thru 31-Aug-17</b> <input type="checkbox"/> Final	Date Prepared <b>9/26/17</b>	
		Agreement Period <b>1-Oct-13 Thru 30-Sep-17</b>	FEID Number <b>23-2868660</b>	

Category	Expenditures		Agreement	
	Current Period	Agreement YTD	Budget	Balance
1. Salaries and Wages				
2. Fringe Benefits				
3. Travel				
4. Supplies and Materials				
5. Contractual (Sub-Contracts)				
6. Equipment				
7. Other Expenses				
Administrative Expenses	9,411.67	211,750.74	224,798.00	13,047.26
Services Expenses	59,192.74	1,637,585.85	1,725,202.00	87,616.15
8. TOTAL DIRECT	68,604.41	1,849,336.59	1,950,000.00	100,663.41
9a. Indirect Costs Rate #1: %				
9b. Indirect Costs Rate #2: %				
10. TOTAL EXPENDITURES	68,604.41	1,849,336.59	1,950,000.00	100,663.41
SOURCE OF FUNDS:				
11. State Agreement	68,604.41	1,849,336.59	1,950,000.00	100,663.41
12. Local				-
13. Federal				-
14. Other				-
15. Fees & Collections				-
16. TOTAL FUNDING	68,604.41	1,849,336.59	1,950,000.00	100,663.41

**CERTIFICATION:** I certify that I am authorized to sign on behalf of the local agency and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported.

Authorized Signature 	Date <b>9/26/17</b>	Title <b>Vice President - Administration</b>
Contact Person Name <b>Clifford W. McKeown</b>	Telephone Number <b>717.541.7833</b>	

**FOR STATE OFFICE USE ONLY**

	Advance	INDEX	PCA	OBJ CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					

Message:

Authority: P.A. 368 of 1978 Completion: is a condition of Reimbursement	The Department of Community Health is an equal opportunity, employer, services, and programs provider.
--	--

Tenri Alternatives  
Actual Administrative Expenses  
Michigan Fiscal Years 2013-2017

Cost Category	FY 13-15 Revised Budget	FY 15-16 Budgeted Dollars	Current Budget WDCI State Total 10/1/13 - 12/31/16	Add'l Budget MDCI-TANF Budget 10/1/13 - 12/31/16	Total Budget State & TANF 10/1/13 - 12/31/16	State Funds Oct 2015 July 2017 YTD	TANF Funds Oct 2016 July 2017 YTD	State Funds Oct 2016 Aug 2017 YTD	TANF Funds Oct 2016 Aug 2017 YTD	\$700,000 Remaining State Budget FY 13-15	\$850,000 Remaining State Budget 10/1/15 - 9/30/17	\$1,000,000 Remaining State Budget 10/1/15 - 9/30/17
Personnel	36,413.41	17,990.59	56,413.00	12,590.00	69,003.00	64,999.58	5,140.23	64,999.58	9,310.33	(3,585.50)	(3,585.50)	(3,585.50)
President & CEO	2,203.68	8,000.32	10,204.00	3,950.00	14,154.00	13,766.88	3,790.56	13,766.88	5,990.89	(3,962.54)	(3,962.54)	(3,962.54)
VP - Administration	1,776.84	0.12	1,777.00	1,777.00	3,554.00	3,507.77	1,402.67	3,507.77	5,000.46	0.12	0.12	0.12
Assistant Director of Finance	2,622.56	2,746.84	5,369.40	1,163.00	6,532.40	5,907.27	1,402.67	5,907.27	7,800.49	(555.77)	(555.77)	(555.77)
Accountant	1,380.75	2,300.21	3,680.96	820.00	4,500.96	3,053.69	513.68	3,053.69	3,053.69	777.11	777.11	777.11
Bookkeeper												
Professionals Development	412.40	980.51	1,392.91	306.00	1,698.91	1,392.91	111.20	1,392.91	240.33			
Acquired Vacation & Sick	2,933.13	2,746.87	5,679.00	1,208.00	6,887.00	5,297.06	615.41	5,297.06	820.20	20.36	20.36	185.77
Payroll Taxes	232.46	196.54	429.00	84.00	513.00	429.79	43.11	429.79	56.17	285.94	285.94	378.80
Workers Compensation Insurance	1,382.74	1,500.28	2,883.00	624.00	3,507.00	2,545.87	254.06	2,545.87	56.17	4.21	4.21	37.83
Pension	43,000.00	7,986.65	21,000.00	4,545.00	25,545.00	21,842.85	2,140.74	21,842.85	3,001.13	937.13	937.13	190.38
Employee Group Insurance		1,000.00	1,000.00	217.00	1,217.00	58.10	14.11	58.10	14.11	(843.65)	(843.65)	1,453.82
Job Advertising										941.90	941.90	202.89
New Employee Screening										500.00	500.00	108.80
Total Personnel	71,248.60	47,129.01	118,377.61	25,600.00	143,977.61	139,542.97	33,657.66	139,542.97	21,935.70	(77,035.07)	(77,035.07)	4,063.31
Operating												
Consulting	3,207.22	2,888.78	6,096.00	1,127.00	7,223.00	6,096.00	2,070.96	6,096.00	3,231.84	599.70	599.70	(104.83)
Legal	1,104.87	2,000.13	3,105.00	872.00	3,977.00	3,977.00	78.11	3,977.00	90.85	835.50	835.50	218.00
Package/Shipping	2,092.02	2,488.98	4,581.00	1,125.00	5,706.00	5,248.01	642.11	5,248.01	807.25	(40.00)	(40.00)	581.15
Auditing	512.68	500.32	1,013.00	170.00	1,183.00	310.05	310.05	310.05	310.05	502.55	502.55	176.00
Travel/Lodging	9,072.15	0,898.85	9,971.00	3,812.00	13,783.00	15,999.05	1,765.19	15,999.05	2,509.59	2,071.35	2,071.35	1,402.41
Rent	1,740.13	998.81	2,738.94	594.00	3,332.94	3,332.94	309.75	3,332.94	408.83	(642.49)	(642.49)	185.37
Telephone Service	944.53	800.42	1,744.95	191.00	1,935.95	1,830.38	82.00	1,830.38	133.62	142.60	142.60	78.39
General Business Liability Insurance	3,804.89	8,300.07	13,105.00	421.00	13,526.00	13,105.00	543.98	13,105.00	272.00	7,090.10	7,090.10	5,142.48
Insurance-Brokers & Officers		1,500.00	1,500.00		1,500.00	1,500.00		1,500.00		1,500.00	1,500.00	
Office Expense												
Computer Resources	23,120.97	22,400.00	45,520.97		45,520.97	45,520.97	4,695.10	45,520.97	6,114.50	11,964.87	11,964.87	8,025.44
Total Operating												
Equipment												
Equipment-Service Contracts	252.04	500.96	753.00	181.00	934.00	934.00	107.53	934.00	351.81	6.83	6.83	15.19
Total Administrative Expenses	104,709.00	60,000.00	164,709.00	46,000.00	210,709.00	183,178.56	18,460.49	183,178.56	27,071.16	(10,000)	(10,000)	32,137.64

[illegible]

**Derman, Barbara (DHHS)**

---

**From:** Cliff <ra-finance@comcast.net>  
**Sent:** Wednesday, September 27, 2017 9:47 AM  
**To:** FSRMDHHS; Derman, Barbara (DHHS)  
**Cc:** Tom Lang  
**Subject:** Real Alternatives Michigan Pregnancy and Parenting Support Svcs Program Expenses for Aug-17  
**Attachments:** MDCH Expenses August 2017.pdf

Ms. Derman,  
Please see attached Real Alternatives Michigan Pregnancy and Parenting Support Services Program expenses for August 2017.  
Best Regards,  
Cliff McKeown

**Derman, Barbara (DHHS)**

---

**From:** Derman, Barbara (DHHS)  
**Sent:** Wednesday, September 27, 2017 10:25 AM  
**To:** Cliff; FSRMDHHS  
**Cc:** Tom Lang  
**Subject:** RE: Real Alternatives Michigan Pregnancy and Parenting Support Svcs Program Expenses for Aug-17

Thanks Cliff, I'll get this off to accounting today

*Barbara (Quess) Derman, MSW*  
Public Health Consultant, Reproductive & Preconception Health  
Michigan Department of Health and Human Services  
109 W. Michigan Ave, 3<sup>rd</sup> Floor, Lansing, Michigan 48913  
Phone: 517-335-8696 Fax: 517-335-8822 Cell: 517-449-5968  
[DermanB@michigan.gov](mailto:DermanB@michigan.gov)

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**To:** FSRMDHHS <FSRMDHHS@michigan.gov>; Derman, Barbara (DHHS) <DermanB@michigan.gov>  
**Cc:** Tom Lang <ra-operations@comcast.net>  
**Subject:** Real Alternatives Michigan Pregnancy and Parenting Support Svcs Program Expenses for Aug-17

Ms. Derman,  
Please see attached Real Alternatives Michigan Pregnancy and Parenting Support Services Program expenses for August 2017.  
Best Regards,  
Cliff McKeown



**Derman, Barbara (DHHS)**

---

**From:** FSRMDHHS  
**Sent:** Monday, October 02, 2017 6:53 AM  
**To:** Cliff; FSRMDHHS; Derman, Barbara (DHHS)  
**Cc:** Tom Lang  
**Subject:** RE: Real Alternatives Michigan Pregnancy and Parenting Support Svcs Program Expenses for Aug-17

FYI - The last payments before Closing were made 9/22. It will be mid to late November before Payments will be going out again. Teresa

**From:** Cliff [mailto:ra-finance@comcast.net]  
**Sent:** Wednesday, September 27, 2017 9:47 AM  
**To:** FSRMDHHS <FSRMDHHS@michigan.gov>; Derman, Barbara (DHHS) <DermanB@michigan.gov>  
**Cc:** Tom Lang <ra-operations@comcast.net>  
**Subject:** Real Alternatives Michigan Pregnancy and Parenting Support Svcs Program Expenses for Aug-17

Ms. Derman,  
Please see attached Real Alternatives Michigan Pregnancy and Parenting Support Services Program expenses for August 2017.  
Best Regards,  
Cliff McKeown

**Derman, Barbara (DHHS)**

---

**From:** Thomas Lang - Exchange <VPofOperations@realalternatives.org> on behalf of Thomas A. Lang, Esquire - Comcast <ra-operations@comcast.net>  
**Sent:** Thursday, October 05, 2017 5:14 PM  
**To:** FSRMDHHS; Derman, Barbara (DHHS)  
**Cc:** Cliff  
**Subject:** Re: Real Alternatives Michigan Pregnancy and Parenting Support Svcs Program Expenses for Aug-17

Teresa -

Thank you for this information. However, we have Service Provider organizations who are asking us for further details as to why they will not be paid for a full quarter+ of services rendered until "mid to late November."

I need to be able to provide them with additional information as to why this is occurring so that they can properly inform their respective Boards, and try to plan accordingly to make it through this abnormal delay.

I therefore thank you in advance for any further information you might be able to provide to me.

Thank you!  
Tom

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**From:** FSRMDHHS <FSRMDHHS@michigan.gov>  
**Date:** Monday, October 2, 2017 at 6:53 AM  
**To:** "Clifford W. McKeown" <ra-finance@comcast.net>, FSRMDHHS <FSRMDHHS@michigan.gov>, "Derman, Barbara (DHHS)" <DermanB@michigan.gov>  
**Cc:** Thomas Lang <ra-operations@comcast.net>  
**Subject:** RE: Real Alternatives Michigan Pregnancy and Parenting Support Svcs Program Expenses for Aug-17

FYI - The last payments before Closing were made 9/22. It will be mid to late November before Payments will be going out again. Teresa

**From:** Cliff [mailto:ra-finance@comcast.net]  
**Sent:** Wednesday, September 27, 2017 9:47 AM  
**To:** FSRMDHHS <FSRMDHHS@michigan.gov>; Derman, Barbara (DHHS) <DermanB@michigan.gov>  
**Cc:** Tom Lang <ra-operations@comcast.net>  
**Subject:** Real Alternatives Michigan Pregnancy and Parenting Support Svcs Program Expenses for Aug-17

Ms. Derman,  
Please see attached Real Alternatives Michigan Pregnancy and Parenting Support Services Program expenses for August 2017.  
Best Regards,  
Cliff McKeown

Reports + FSLs

Agency : Real Alternatives

## Workplan

## Objective :

1. Assist pregnant women in Michigan to maintain pregnancy and achieve positive healthy pregnancy outcomes through provision of pregnancy support services and referrals to care.

## Activity :

a. Provide compassionate, caring and free services through approved life-affirming pregnancy support centers, social service agencies, maternity homes and adoption agencies

## Date Range :

10/01/17 - 09/30/18

## Responsible Staff :

Vendors: Real Alternatives Service Provider Contractors

## Expected Outcome :

Some of the current Service Provider Contractors will activate more inactive sites and/or open new sites. New potential Service Provider Contractors will choose to submit to the approval process to become approved Service Provider Contractors in the Program.

## Measurement :

Increase to 15 - 20 active Service Provider Contractor sites.

## Target Audience :

Number of active Service Provider sites

## Completion Date :

(See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Quess Derman on 2-8-18.) A total of 694 clients were served at 1,866 visits during this quarter. There were 20 Service Provider sites (17 Social Service sites and 3 Pregnancy Support sites) during this quarter.

## Evaluation Results :

## Activity :

b. An evaluation of the client's needs is made by the counselor during the counseling sessions.

## Date Range :

10/01/17 - 09/30/18

## Responsible Staff :

Vendors: Real Alternatives Service Provider Contractors

## Expected Outcome :

Counselors will provide core services consisting of life-affirming information and counseling and necessary support services and related support services.

## Measurement :

Number of clients who feel supported will be in the 90-100% range.

## Target Audience :

Clients

## Completion Date :

(See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Quess Derman on 2-8-18.) During this reporting period, 693 of 694 clients felt supported (99%).

## Evaluation Results :

## Activity :

c. Provide pregnancy and parenting support services support utilizing trained crisis intervention counselors (degreed, non-degreed and volunteers)

<b>Date Range :</b>	10/01/17 - 09/30/18
<b>Responsible Staff :</b>	Vendors: Real Alternatives Service Provider Contractors
<b>Expected Outcome :</b>	Each counselor must certify that they are degreed, or have received training through their Service Provider Contractor organization in pregnancy and parenting support counseling.
<b>Measurement :</b>	No counselor is able to access the billing portion of the system and therefore are unable to submit bills for reimbursement for services without this required certification. This is tested at annual Site Monitorings.
<b>Target Audience :</b>	Counselors
<b>Completion Date :</b>	
<b>Period Summary :</b>	There were 44 certified counselors during this reporting period.
<b>Evaluation Results :</b>	
<b>Activity :</b>	d. Provide referrals to other available community services to support pregnant woman who are experiencing unplanned/crisis pregnancies, including referrals for prenatal and pediatric care, medical care, social services, and other supports as required and available.
<b>Date Range :</b>	10/01/17 - 09/30/18
<b>Responsible Staff :</b>	Vendors: Real Alternatives Service Provider Contractors
<b>Expected Outcome :</b>	Every Service Provider Contractor organization must maintain and use a pro-life referral list.
<b>Measurement :</b>	This is tested at annual Site Monitorings.
<b>Target Audience :</b>	Clients
<b>Completion Date :</b>	
<b>Period Summary :</b>	There were 76 referrals made during this reporting period.
<b>Evaluation Results :</b>	
<b>Activity :</b>	e. Ensure client feedback is obtained to assure client support during crisis and counseling interventions.
<b>Date Range :</b>	10/01/17 - 09/30/18
<b>Responsible Staff :</b>	Vendors: Real Alternatives Service Provider Contractors
<b>Expected Outcome :</b>	Clients will feel supported through the services rendered by the Service Provider Contractor organization counselors.
<b>Measurement :</b>	The number of clients who feel supported will be in the 90 - 100% range.
<b>Target Audience :</b>	Clients
<b>Completion Date :</b>	
<b>Period Summary :</b>	(See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Quess Derman on 2-8-18.) During this reporting period, 693 of 694 clients felt supported (99%).
<b>Evaluation Results :</b>	

Agency : Real Alternatives

**Objective :**

**Activity :** 2. Assist new Michigan mothers establish positive parenting practices through provision of parenting support services.

**Date Range :** 10/01/17 - 09/30/18

**Responsible Staff :** Vendors: Real Alternatives Service Provider Contractors

**Expected Outcome :** Program counselors will provide counseling and classes on pregnancy and parenting skills topics, in addition to referring clients to other community services.

**Measurement :** By the number of clients who visit or plan to visit a healthcare professional for pre-natal care; who take their child for pediatric appointments; and whose children have up-to-date immunizations.

**Target Audience :** Clients

**Completion Date :**

**Period Summary :** (See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Quess Derman on 2-8-18.)

**Evaluation Results :**

**Activity :**

**Date Range :** 10/01/17 - 09/30/18

**Responsible Staff :** Vendors: Real Alternatives Service Provider Contractors

**Expected Outcome :** Each counselor must certify that they are degreed, or have received training through their Service Provider Contractor organization in pregnancy and parenting support counseling.

**Measurement :** No counselor is able to access the billing portion of the system and therefore are unable to submit bills for reimbursement for services without this required certification. This is tested at annual Site Monitorings.

**Target Audience :** Counselors

**Completion Date :**

**Period Summary :** There were 44 certified counselors during this reporting period.

**Evaluation Results :**

**Objective :**

**Activity :** 3. Assist women in Michigan who thought they were experiencing an unplanned/crisis pregnancy, but who are found to be not pregnant

a. Provide information on the risks of sexually transmitted diseases, relationship counseling, decision-making counseling, chastity information, teen pregnancy prevention programs, and other counseling to modify risk-taking behavior

Agency : Real Alternatives.

<b>Date Range :</b>	10/01/17 - 09/30/18
<b>Responsible Staff :</b>	Vendors: Real Alternatives Service Provider Contractors
<b>Expected Outcome :</b>	Counselors will provide information on the advantages of abstinence to avoid unintended pregnancies and sexually transmitted diseases.
<b>Measurement :</b>	By the number of clients receiving abstinence/chastity skills counseling and classes.
<b>Target Audience :</b>	Clients
<b>Completion Date :</b>	
<b>Period Summary :</b>	During this reporting period, 91 clients received abstinence/chastity counseling/classes.
<b>Evaluation Results :</b>	
<b>Activity :</b>	b. Provide services to women in this category utilizing trained counselors (degreed, non-degreed and volunteers)
<b>Date Range :</b>	10/01/17 - 09/30/18
<b>Responsible Staff :</b>	Vendors: Real Alternatives Service Provider Contractors
<b>Expected Outcome :</b>	Each counselor must certify that they are degreed, or have received training through their Service Provider Contractor organization in pregnancy and parenting support counseling.
<b>Measurement :</b>	No counselor is able to access the billing portion of the system and therefore are unable to submit bills for reimbursement for services without this required certification. This is tested at annual Site Monitorings.
<b>Target Audience :</b>	Counselors
<b>Completion Date :</b>	
<b>Period Summary :</b>	There were 44 certified counselors during this reporting period.
<b>Evaluation Results :</b>	
<b>Objective :</b>	4. Serve approximately 2000 women and parents of infants at approximately 8000 visits.
<b>Activity :</b>	a. Provide services to women and families
<b>Date Range :</b>	10/01/17 - 09/30/18
<b>Responsible Staff :</b>	Vendors: Real Alternatives Service Provider Contractors
<b>Expected Outcome :</b>	Conduct limited Google Ads campaign to the extent of the advertising funding to inform Michigan women of the availability of pregnancy and parenting support program services.
<b>Measurement :</b>	Service Provider Contractors will serve at least 2000 women at approximately 8000 visits.
<b>Target Audience :</b>	Clients
<b>Completion Date :</b>	
<b>Period Summary :</b>	(See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Quess Derman on 2-8-18.) A total of 694 clients were served at 1,866 visits during this quarter.

**Agency : Real Alternatives**

5. Have **Service Provider Contractors** establish and maintain referral lists to life-affirming Michigan public and nonprofit organizations providing care to mothers and infants to assure ongoing care and services.

- a. Each **Service Provider Contractor** organization must have the appropriate referral resources to serve clients with **essential** and **beneficial** referrals including:
  - i. Referrals for prenatal and pediatric care.

10/01/17 - 09/30/18

## Vendors: Real Alternatives / Real Alternatives Service Provider Contractors

**Every Service Provider Contractor organization must maintain and use a comprehensive pro-life referral list.**

**This is tested at annual Site Monitorings.**

## Clients

There were 76 referrals made during this reporting period.

b. Service Provider Contractor organizations are responsible to assure that referral sources are pro-life and continue to be pro-life.

10/01/17 - 09/30/18

## Vendors: Real Alternatives Service Provider Contractors

**Every Service Provider Contractor organization must maintain and use a comprehensive pro-life referral list.**

**This is tested at annual Site Monitorings.**

## Clients

Completion Date:

There were 76 referrals made during this reporting period.

c. **Service Provider Contractor organizations** are responsible to evaluate referral organizations to assure they comply with life-affirming client service needs.

10/01/17 - 09/30/18



Agency : Real Alternatives

Responsible Staff :  
Expected Outcome :  
Measurement :  
Target Audience :  
Completion Date :  
Period Summary :  
Evaluation Results :

Vendors: Real Alternatives Service Provider Contractors  
Every Service Provider Contractor organization must maintain and use a comprehensive pro-life referral list.  
This is tested at annual Site Monitorings.  
Clients

There were 76 referrals made during this reporting period.

Objective :

Activity :

6. Assure that program Service Provider Contractors meet the following criteria:

a. Are a nonprofit organization with 501 (c)3 tax exempt status

b. Operate an alternatives to abortion program that has a stated policy of actively promoting childbirth instead of abortion

c. Maintain a pro-life mission and agree not to promote, refer, or counsel abortion as an option to a crisis or unplanned pregnancy

d. Are physically and financially separate from any entity that advocates, performs, counsels, or refers for abortion

e. Understand that the funding for alternative to abortion services under this program does not include funding for the provision, referral, or advocacy of contraceptive services, drugs, or devices

f. Provide core services consisting of information and counseling that promotes childbirth instead of abortion, and assists pregnant women in their decision regarding adoption or parenting

g. Are nondiscriminatory

h. Agree not to promote the teaching or philosophy of any religion or religious organization while providing program services to the client

i. Have been in operation a minimum of one year providing core alternative to abortion services to women in a crisis pregnancy

j. Provide abstinence education as the best and only method of avoiding unplanned pregnancies and sexually transmitted infections

k. Agree to serve all eligible clients, including those with Limited English Proficiency

l. Will annually verify that all staff and volunteers have current Michigan State Police and Child Abuse background check clearances

m. Maintain client confidentiality

n. Will submit their counselor training materials, and policies and procedures manual for evaluation

o. Do not charge a fee for services to eligible clients.

p. Provide handicapped accessible services.

Date Range : 10/01/17 - 09/30/18

Responsible Staff : Real Alternatives

Expected Outcome : Only Service Provider Contractors who have successfully completed an extensive Potential Service Provider Contractor Approval Process are permitted to participate in the Program.

Measurement : Through the extensive Potential Service Provider Contractor Approval Process.

Target Audience : Service Providers

**Completion Date :**

**Period Summary :**

All active Service Provider organizations have been approved through the extensive Potential Service Provider Contractor Approval Process.

**Evaluation Results :**

**Objective :**

7. Assure Service Provider Contractor compliance with program policies and objectives, including:

- Activity :**
- a. Annual site monitoring of Service Provider Contractor sites performed
  - b. Assure accurate record-keeping of client eligibility
  - c. Assure accurate submission of billing forms
  - d. Assure all services are provided in a respectful and non-judgmental manner
    - i. Assure all services are provided to eligible clients with limited English, hearing or visual capabilities
    - ii. Assure all services are provided with appropriate cultural sensitivities
  - e. Assure financial accountability through program site monitoring
  - f. Ongoing quality assurance measures performed

**Date Range :** 10/01/17 - 09/30/18

**Responsible Staff :** Real Alternatives

**Expected Outcome :**

Real Alternatives will conduct annual Site Monitorings of every Service Provider Contractor organization in the Program. Results are reported and submitted to MI DHHS.

**Measurement :**

**Target Audience :** Service Providers

**Completion Date :**

**Period Summary :** No site monitoring were conducted during this reporting period.

**Evaluation Results :**

**Objective :**

8. Assure compliance with program reporting requirements. Quarterly Reports will, at a minimum, provide a total accounting of the following activities of the Service Provider Contractors:

**Activity :**

- a. Monitoring activities completed

**Date Range :** 10/01/17 - 09/30/18

**Responsible Staff :** Real Alternatives

**Expected Outcome :**

Real Alternatives will conduct annual Site Monitorings of every Service Provider Contractor organization in the Program. Results are reported and submitted to MI DHHS.

**Measurement :**

**Target Audience :** Service Providers

**Completion Date :**

**Period Summary :** No site monitorings were conducted during this reporting period.

**Evaluation Results :**

**Activity :** b. Monitoring Report findings for each site monitored and subsequent corrective actions taken;  
**Date Range :** 10/01/17 - 09/30/18  
**Responsible Staff :** Real Alternatives  
**Expected Outcome :** Real Alternatives will conduct annual Site Monitorings of every Service Provider Contractor organization in the Program.  
**Measurement :** Results are reported and submitted to MI DHHS.  
**Target Audience :** Service Providers  
**Completion Date :**  
**Period Summary :** No site monitorings were conducted during this reporting period.  
**Evaluation Results :**

**Activity :** c. Technical assistance provided  
**Date Range :** 10/01/17 - 09/30/18  
**Responsible Staff :** Real Alternatives  
**Expected Outcome :** Inform as to deficiencies; deductions for billing errors; Program retraining as required.  
**Measurement :** Real Alternatives has and will continue to provide these services and more as necessary.  
**Target Audience :** Service Providers  
**Completion Date :**  
**Period Summary :** No site monitorings were conducted during this reporting period.  
**Evaluation Results :**

**Activity :** d. Follow-up on site monitoring findings for Service Provider Contractors  
**Date Range :** 10/01/17 - 09/30/18  
**Responsible Staff :** Real Alternatives  
**Expected Outcome :** Real Alternatives will take all necessary deductions, and will require Service Provider Contractor organizations to comply with required compliance issues that may be detected on Site Monitorings.  
**Measurement :** Whether or not deductions were taken and compliance occurred.  
**Target Audience :** Service Providers  
**Completion Date :**  
**Period Summary :** No site monitorings were conducted during this reporting period.  
**Evaluation Results :**

Agency : Real Alternatives

**Activity :**

**Date Range :**

**Responsible Staff :**

**Expected Outcome :**

**Measurement :**

**Target Audience :**

**Completion Date :**

**Period Summary :**

**Evaluation Results :**

e. Direct service activities such as information/services provided or referrals made

10/01/17 - 09/30/18

Real Alternatives

Counselors are required to follow contract terms and conditions.

Statistics provided in Quarterly Reports.

Counselors

(See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Ques Derman on 2-8-18.)

**Activity :**

**Date Range :**

**Responsible Staff :**

**Expected Outcome :**

**Measurement :**

**Target Audience :**

**Completion Date :**

**Period Summary :**

**Evaluation Results :**

f. Significant Project(s) Status Report(s) including a brief narrative of projects described in the Work Plan, and any other significant projects or activities

10/01/17 - 09/30/18

Real Alternatives

Will be carried out throughout the term of the contract.

Reported on in Quarterly Reports.

Service Providers

(See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Ques Derman on 2-8-18.)

**Activity :**

g. The number of pregnant women, non-pregnant women and parenting women served (separate reports for each of these three client types), by their county of residence, and their age reported by the following age groups:

1. Less than 16 years old;
2. 16 years old through 20 years old;
3. 21 years old through 25 years old;
4. 26 years old through 30 years old;
5. 31 years old through 35 years old;
6. 36 years old through 40 years old;
7. 41 years old through 45 years old;
8. 46 years old and older.

**Date Range :**

10/01/17 - 09/30/18

12/31/2017

Agency : Real Alternatives

Responsible Staff : Real Alternatives  
Expected Outcome : Continues throughout contract term.  
Measurement : Reported on in Quarterly Reports.  
Target Audience : Clients  
Completion Date :  
Period Summary : (See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Quess Derman on 2-8-18.)  
Evaluation Results :

Activity :  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Real Alternatives  
Expected Outcome : Continues throughout contract term.  
Measurement : Reported on in Quarterly Reports.  
Target Audience : Clients  
Completion Date :  
Period Summary : (See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Quess Derman on 2-8-18.)  
Evaluation Results :

Activity :  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Real Alternatives  
Expected Outcome : Continues throughout contract term.  
Measurement : Reported on in Quarterly Reports.  
Target Audience : Clients  
Completion Date :  
Period Summary : (See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Quess Derman on 2-8-18.)  
Evaluation Results :

**Activity :**

J. The number of visits by pregnant women, non-pregnant women and parenting women (separate reports for each of these three client types), by county, by age.

1. Hotline calls from Michigan and number of subsequent referrals to Service Provider Contractors
2. Public Information activities in Michigan

**Date Range :**

10/01/17 - 09/30/18

**Responsible Staff :**

Real Alternatives

**Expected Outcome :**

Continues throughout contract term.

**Measurement :**

Reported on in Quarterly Reports.

**Target Audience :**

Clients

**Completion Date :**

**Period Summary :** (See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Ques Derman on 2-8-18.)

**Evaluation Results :**

**Activity :**

k. Report number of Service Provider Contractor referrals by type:

1. Prenatal care providers
2. Pediatric care providers

**Date Range :**

10/01/17 - 09/30/18

**Responsible Staff :**

Real Alternatives

**Expected Outcome :**

Continues throughout contract term.

**Measurement :**

Reported on in Quarterly Reports.

**Target Audience :**

Clients

**Completion Date :**

**Period Summary :** (See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Ques Derman on 2-8-18.)

**Evaluation Results :**

**Activity :**

l. Report of client outcomes

1. Number of clients indicating they are choosing childbirth
2. Number of clients who visited or are planning to visit a health care provider for prenatal care.
3. Number of clients who have taken their child to a pediatric appointment.
4. Number of clients with infants up to date in immunizations.
5. Number of clients who felt supported at the end of their counseling session.

**Date Range :**

10/01/17 - 09/30/18

Agency : Real Alternatives

Responsible Staff :  
Expected Outcome :  
Measurement :  
Target Audience :  
Completion Date :  
Period Summary :

Real Alternatives

Continues throughout contract term.

Reported on in Quarterly Reports.

Clients

(See 10-1-17 through 12-31-17 Quarterly Status Report attached to FSR, under "Contractual" section, as per permission of Laura Geist and Barbara Guess Derman on 2-8-18.) 1. Choosing Childbirth: 454 (98.06%) ; 2. Prenatal Care: 565 (98.78%); 3. Pediatric Appointments: 158 (95.18%); 4. Immunizations: 147 (96.08%); 5. Felt Supported: 693 of 694 clients felt supported (99.99%).

Evaluation Results :

Objective :

2. Assist new Michigan mothers establish positive parenting practices through provision of parenting support services.

Activity :

a. Provide counseling and parenting education and referrals to pediatric care, social services, child care, financial support, housing, education for improving skills or obtaining a GED, job service and vocational training programs

Date Range :

10/01/17 - 09/30/18

Responsible Staff :

Vendors: Real Alternatives Service Provider Contractors

Expected Outcome :

Program counselors will provide counseling and classes on pregnancy and parenting skills topics, in addition to referring clients to other community services.

Measurement :

By the number of clients who visit or plan to visit a healthcare professional for pre-natal care; who take their child for pediatric appointments; and whose children have up-to-date immunizations.

Target Audience :

Completion Date :

Period Summary :

(See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)

Evaluation Results :

Activity :

b. Provide parenting support utilizing trained counselors (degreed, non-degreed and volunteers)

Date Range :

10/01/17 - 09/30/18

Responsible Staff :

Vendors: Real Alternatives Service Provider Contractors

Expected Outcome :

Each counselor must certify that they are degreed, or have received training through their Service Provider Contractor organization in pregnancy and parenting support counseling.

Measurement :

No counselor is able to access the billing portion of the system and therefore are unable to submit bills for reimbursement for services without this required certification. This is tested at annual Site Monitorings.

Target Audience :

Completion Date :

Period Summary :

There were 34 certified counselors during this reporting period.

Evaluation Results :

Objective :

3. Assist women in Michigan who thought they were experiencing an unplanned/crisis pregnancy, but who are found to be not pregnant

Activity :

a. Provide information on the risks of sexually transmitted diseases, relationship counseling, decision- making counseling, chastity information, teen pregnancy prevention programs, and other counseling to modify risk-taking behavior

Date Range :

10/01/17 - 09/30/18



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Responsible Staff : Vendors: Real Alternatives Service Provider Contractors  
Expected Outcome : Counselors will provide information on the advantages of abstinence to avoid unintended pregnancies and sexually transmitted diseases.  
Measurement : By the number of clients receiving abstinence/chastity skills counseling and classes.  
Target Audience :  
Completion Date :  
Period Summary : During this reporting period, 87 clients received abstinence/chastity counseling/classes.  
Evaluation Results :

Activity : b. Provide services to women in this category utilizing trained counselors (degreed, non-degreed and volunteers)  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Vendors: Real Alternatives Service Provider Contractors  
Expected Outcome : Each counselor must certify that they are degreed, or have received training through their Service Provider Contractor organization in pregnancy and parenting support counseling.  
Measurement : No counselor is able to access the billing portion of the system and therefore are unable to submit bills for reimbursement for services without this required certification. This is tested at annual Site Monitorings.  
Target Audience :  
Completion Date :  
Period Summary : There were 34 certified counselors during this reporting period.  
Evaluation Results :

Objective : 4. Serve approximately 2000 women and parents of infants at approximately 8000 visits.  
Activity : a. Provide services to women and families  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Vendors: Real Alternatives Service Provider Contractors  
Expected Outcome : Conduct limited Google Ads campaign to the extent of the advertising funding to inform Michigan women of the availability of pregnancy and parenting support program services.  
Measurement : Service Provider Contractors will serve at least 2000 women at approximately 8000 visits.  
Target Audience :  
Completion Date :  
Period Summary : (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.) A total of 688 clients were served at 1,886 visits during this quarter.  
Evaluation Results :

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Workplan

**Objective :** 1. Assist pregnant women in Michigan to maintain pregnancy and achieve positive healthy pregnancy outcomes through provision of pregnancy support services and referrals to care.

**Activity :** a. Provide compassionate, caring and free services through approved life-affirming pregnancy support centers, social service agencies, maternity homes and adoption agencies

**Date Range :** 10/01/17 - 09/30/18

**Responsible Staff :** Vendors: Real Alternatives Service Provider Contractors

**Expected Outcome :** Some of the current Service Provider Contractors will activate more inactive sites and/or open new sites. New potential Service Provider Contractors will choose to submit to the approval process to become approved Service Provider Contractors in the Program.

**Measurement :** Increase to 15 - 20 active Service Provider Contractor sites.

**Target Audience :**

**Completion Date :**

**Period Summary :** (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)  
A total of 688 clients were served at 1,886 visits during this quarter.  
There were 19 Service Provider sites (16 Social Service sites and 3 Pregnancy Support sites) during this quarter.

**Evaluation Results :**

**Activity :** b. An evaluation of the client's needs is made by the counselor during the counseling sessions.

**Date Range :** 10/01/17 - 09/30/18

**Responsible Staff :** Vendors: Real Alternatives Service Provider Contractors

**Expected Outcome :** Counselors will provide core services consisting of life-affirming information and counseling and necessary support services and related support services.

**Measurement :** Number of clients who feel supported will be in the 90-100% range.

**Target Audience :**

**Completion Date :**

**Period Summary :** (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)  
During this reporting period, 687 of 688 clients felt supported (99.85%).

**Evaluation Results :**

**Activity :** c. Provide pregnancy and parenting support services support utilizing trained crisis intervention counselors (degreed, non-degreed and volunteers)

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Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Vendors; Real Alternatives Service Provider Contractors  
Expected Outcome : Each counselor must certify that they are degreed, or have received training through their Service Provider Contractor organization in pregnancy and parenting support counseling.  
Measurement : No counselor is able to access the billing portion of the system and therefore are unable to submit bills for reimbursement for services without this required certification. This is tested at annual Site Monitorings.  
Target Audience :  
Completion Date :  
Period Summary : There were 34 certified counselors during this reporting period.  
Evaluation Results :

Activity : d. Provide referrals to other available community services to support pregnant woman who are experiencing unplanned/crisis pregnancies, including referrals for prenatal and pediatric care, medical care, social services, and other supports as required and available.  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Vendors; Real Alternatives Service Provider Contractors  
Expected Outcome : Every Service Provider Contractor organization must maintain and use a pro-life referral list.  
Measurement : This is tested at annual Site Monitorings.  
Target Audience :  
Completion Date :  
Period Summary : There were 55 referrals made during this reporting period.  
Evaluation Results :

Activity : e. Ensure client feedback is obtained to assure client support during crisis and counseling interventions.  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Vendors; Real Alternatives Service Provider Contractors  
Expected Outcome : Clients will feel supported through the services rendered by the Service Provider Contractor organization counselors.  
Measurement : The number of clients who feel supported will be in the 90 - 100% range.  
Target Audience :  
Completion Date :  
Period Summary : (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.) During this reporting period, 687 of 688 clients felt supported (99.85%).  
Evaluation Results :

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Objective :	5. Have Service Provider Contractors establish and maintain referral lists to life-affirming Michigan public and nonprofit organizations providing care to mothers and infants to assure ongoing care and services.
Activity :	a. Each Service Provider Contractor organization must have the appropriate referral resources to serve clients with essential and beneficial referrals including: i. Referrals for prenatal and pediatric care. ii. Referrals for medical care. iii. Referrals for social services organizations and support services such as: 1. WIC, or other nutrition programs; MIHP, or other home visiting programs; local Department of Human Services; local health department; adoption agencies; child care; financial support; housing; education for improving skills or obtaining a GED; job service and vocational training programs; or transportation services as needed.
Date Range :	10/01/17 - 09/30/18
Responsible Staff :	Vendors: Real Alternatives / Real Alternatives Service Provider Contractors
Expected Outcome :	Every Service Provider Contractor organization must maintain and use a comprehensive pro-life referral list.
Measurement :	This is tested at annual Site Monitorings.
Target Audience :	
Completion Date :	
Period Summary :	There were 55 referrals made during this reporting period.
Evaluation Results :	
Activity :	b. Service Provider Contractor organizations are responsible to assure that referral sources are pro-life and continue to be pro-life.
Date Range :	10/01/17 - 09/30/18
Responsible Staff :	Vendors: Real Alternatives Service Provider Contractors
Expected Outcome :	Every Service Provider Contractor organization must maintain and use a comprehensive pro-life referral list.
Measurement :	This is tested at annual Site Monitorings.
Target Audience :	
Completion Date :	
Period Summary :	There were 55 referrals made during this reporting period.
Evaluation Results :	
Activity :	c. Service Provider Contractor organizations are responsible to evaluate referral organizations to assure they comply with life-affirming client service needs.
Date Range :	10/01/17 - 09/30/18
Responsible Staff :	Vendors: Real Alternatives Service Provider Contractors

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Expected Outcome : Every Service Provider Contractor organization must maintain and use a comprehensive pro-life referral list.  
Measurement : This is tested at annual Site Monitorings.  
Target Audience :  
Completion Date :  
Period Summary : There were 55 referrals made during this reporting period.  
Evaluation Results :

**Objective :**

**Activity :**

6. Assure that program Service Provider Contractors meet the following criteria:

- a. Are a nonprofit organization with 501 (c)3 tax exempt status
- b. Operate an alternatives to abortion program that has a stated policy of actively promoting childbirth instead of abortion
- c. Maintain a pro-life mission and agree not to promote, refer, or counsel abortion as an option to a crisis or unplanned pregnancy
- d. Are physically and financially separate from any entity that advocates, performs, counsels, or refers for abortion
- e. Understand that the funding for alternative to abortion services under this program does not include funding for the provision, referral, or advocacy of contraceptive services, drugs, or devices
- f. Provide core services consisting of information and counseling that promotes childbirth instead of abortion, and assists pregnant women in their decision regarding adoption or parenting
- g. Are nondiscriminatory
- h. Agree not to promote the teaching or philosophy of any religion or religious organization while providing program services to the client
- i. Have been in operation a minimum of one year providing core alternative to abortion services to women in a crisis pregnancy
- j. Provide abstinence education as the best and only method of avoiding unplanned pregnancies and sexually transmitted infections
- k. Agree to serve all eligible clients, including those with Limited English Proficiency
- l. Will annually verify that all staff and volunteers have current Michigan State Police and Child Abuse background check clearances
- m. Maintain client confidentiality
- n. Will submit their counselor training materials, and policies and procedures manual for evaluation
- o. Do not charge a fee for services to eligible clients.
- p. Provide handicapped accessible services.

Date Range : 10/01/17 - 09/30/18

Responsible Staff : Real Alternatives

Expected Outcome : Only Service Provider Contractors who have successfully completed an extensive Potential Service Provider Contractor Approval Process are permitted to participate in the Program.

Measurement : Through the extensive Potential Service Provider Contractor Approval Process.

Target Audience :

Completion Date :

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Period Summary : All active Service Provider organizations have been approved through the extensive Potential Service Provider Contractor Approval Process.

Evaluation Results :

Objective :

Activity :

7. Assure Service Provider Contractor compliance with program policies and objectives, including:

- a. Annual site monitoring of Service Provider Contractor sites performed
- b. Assure accurate record-keeping of client eligibility
- c. Assure accurate submission of billing forms
- d. Assure all services are provided in a respectful and non-judgmental manner
  - i. Assure all services are provided to eligible clients with limited English, hearing or visual capabilities
  - ii. Assure all services are provided with appropriate cultural sensitivities
- e. Assure financial accountability through program site monitoring
- f. Ongoing quality assurance measures performed

Date Range : 10/01/17 - 09/30/18

Responsible Staff : Real Alternatives

Expected Outcome : Real Alternatives will conduct annual Site Monitorings of every Service Provider Contractor organization in the Program.

Measurement : Results are reported and submitted to MI DHHS.

Target Audience :

Completion Date :

Period Summary : No site monitoring were conducted during this reporting period.

Evaluation Results :

Objective :

Activity :

8. Assure compliance with program reporting requirements. Quarterly Reports will, at a minimum, provide a total accounting of the following activities of the Service Provider Contractors:

- a. Monitoring activities completed

Date Range : 10/01/17 - 09/30/18

Responsible Staff : Real Alternatives

Expected Outcome : Real Alternatives will conduct annual Site Monitorings of every Service Provider Contractor organization in the Program.

Measurement : Results are reported and submitted to MI DHHS.

Target Audience :

Completion Date :

Period Summary : No site monitoring were conducted during this reporting period.

Evaluation Results :

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Activity : b. Monitoring Report findings for each site monitored and subsequent corrective actions taken;  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Real Alternatives  
Expected Outcome : Real Alternatives will conduct annual Site Monitorings of every Service Provider Contractor organization in the Program.  
Measurement : Results are reported and submitted to MI DHHS.  
Target Audience :  
Completion Date :  
Period Summary : No site monitoring were conducted during this reporting period.  
Evaluation Results :

Activity : c. Technical assistance provided  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Real Alternatives  
Expected Outcome : Inform as to deficiencies; deductions for billing errors; Program retraining as required.  
Measurement : Real Alternatives has and will continue to provide these services and more as necessary.  
Target Audience :  
Completion Date :  
Period Summary : No site monitoring were conducted during this reporting period.  
Evaluation Results :

Activity : d. Follow-up on site monitoring findings for Service Provider Contractors  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Real Alternatives  
Expected Outcome : Real Alternatives will take all necessary deductions, and will require Service Provider Contractor organizations to comply with required compliance issues that may be detected on Site Monitorings.  
Measurement : Whether or not deductions were taken and compliance occurred.  
Target Audience :  
Completion Date :  
Period Summary : No site monitoring were conducted during this reporting period.  
Evaluation Results :

Activity : e. Direct service activities such as information/services provided or referrals made

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Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Real Alternatives  
Expected Outcome : Counselors are required to follow contract terms and conditions.  
Measurement : Statistics provided in Quarterly Reports.  
Target Audience :  
Completion Date :  
Period Summary : (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)  
Evaluation Results :

Activity : f. Significant Project(s) Status Report(s) including a brief narrative of projects described in the Work Plan, and any other significant projects or activities  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Real Alternatives  
Expected Outcome : Will be carried out throughout the term of the contract.  
Measurement : Reported on in Quarterly Reports.  
Target Audience :  
Completion Date :  
Period Summary : (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)  
Evaluation Results :

Activity : g. The number of pregnant women, non-pregnant women and parenting women served (separate reports for each of these three client types), by their county of residence, and their age reported by the following age groups:  
1. Less than 18 years old;  
2. 18 years old through 20 years old;  
3. 21 years old through 25 years old;  
4. 26 years old through 30 years old;  
5. 31 years old through 35 years old;  
6. 36 years old through 40 years old;  
7. 41 years old through 45 years old;  
8. 46 years old and older.  
Date Range : 10/01/17 - 09/30/18  
Responsible Staff : Real Alternatives  
Expected Outcome : Continues throughout contract term.  
Measurement : Reported on in Quarterly Reports.

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Target Audience :  
Completion Date :  
Period Summary : (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)  
Evaluation Results :

Activity : h. The number of pregnant women, non-pregnant women and parenting women served (separate reports for each of these three client types), by race, by county, by age (White, African American, Native American, Asian, multi-racial, unknown/not declared)

Date Range : 10/01/17 - 09/30/18

Responsible Staff : Real Alternatives

Expected Outcome : Continues throughout contract term.

Measurement : Reported on in Quarterly Reports.

Target Audience :

Completion Date :

Period Summary : (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)

Evaluation Results :

Activity : i. The number of pregnant women, non-pregnant women and parenting women served (separate reports for each of these three client types), by ethnicity, by county, by age (Hispanic, non-Hispanic)

Date Range : 10/01/17 - 09/30/18

Responsible Staff : Real Alternatives

Expected Outcome : Continues throughout contract term.

Measurement : Reported on in Quarterly Reports.

Target Audience :

Completion Date :

Period Summary : (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)

Evaluation Results :

Activity : j. The number of visits by pregnant women, non-pregnant women and parenting women (separate reports for each of these three client types), by county, by age.  
1. Hotline calls from Michigan and number of subsequent referrals to Service Provider Contractors  
2. Public Information activities in Michigan

Date Range : 10/01/17 - 09/30/18

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**Responsible Staff :** Real Alternatives  
**Expected Outcome :** Continues throughout contract term.  
**Measurement :** Reported on in Quarterly Reports.  
**Target Audience :**  
**Completion Date :**  
**Period Summary :** (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)  
**Evaluation Results :**

**Activity :** k. Report number of Service Provider Contractor referrals by type:  
1. Prenatal care providers  
2. Pediatric care providers  
**Date Range :** 10/01/17 - 09/30/18  
**Responsible Staff :** Real Alternatives  
**Expected Outcome :** Continues throughout contract term.  
**Measurement :** Reported on in Quarterly Reports.  
**Target Audience :**  
**Completion Date :**  
**Period Summary :** (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)  
**Evaluation Results :**

**Activity :** l. Report of client outcomes  
1. Number of clients indicating they are choosing childbirth  
2. Number of clients who visited or are planning to visit a health care provider for prenatal care.  
3. Number of clients who have taken their child to a pediatric appointment.  
4. Number of clients with infants up to date in immunizations.  
5. Number of clients who felt supported at the end of their counseling session.  
**Date Range :** 10/01/17 - 09/30/18  
**Responsible Staff :** Real Alternatives  
**Expected Outcome :** Continues throughout contract term.  
**Measurement :** Reported on in Quarterly Reports.  
**Target Audience :**  
**Completion Date :**  
**Period Summary :** (See 1-1-18 through 2-28-18 Quarterly Status Report submitted to and authorized by Barbara Quess Derman on 5-15-18.)  
1. Choosing Childbirth: 456 (98%) ; 2. Prenatal Care: 568 (98%);

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3. Pediatric Appointments: 161 (95%); 4. Immunizations: 154 (95%); 5. Felt Supported: 687 of 688 clients felt supported (99%).

Evaluation Results :

# FINANCIAL STATUS REPORT

Real Alternatives

FE ID Number 23-2888660	Contract Number E20182832-00				Page 1	Of 3
Local Agency Name Real Alternatives	Program Pregnancy and Parenting Support Services Program - 2018				Code	
Street Address 7810 Allentown Blvd Suite 304	Report Period 04/01/2018 Thru 04/30/2018 Final <input type="checkbox"/>				Date Prepared 05/22/2018	Date Approved
City, State, ZIP Code Harrisburg, PA, 17112	Agreement Period 10/01/2017 Thru 09/30/2018				Operational Advance 0.00	
Category	Expenditures				Agreement	
	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance
Program Expenses						
1. Salary & Wages	4,672.79	0.00	57,333.53	0.00	63,500.00	6,166.47
2. Fringe Benefits	1,259.95	0.00	14,165.54	0.00	19,000.00	4,834.46
3. Travel	0.91	0.00	360.69	0.00	2,100.00	1,739.31
4. Supplies & Materials	405.31	0.00	2,516.17	0.00	28,200.00	25,683.83
5. Contractual	32,214.95	0.00	250,253.10	0.00	440,250.00	189,996.90
6. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
7. Other Expense	1,304.74	0.00	17,729.48	0.00	98,950.00	79,220.54
Total Program Expenses	39,858.65	0.00	342,358.49	0.00	650,000.00	307,641.51
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	39,858.65	0.00	342,358.49	0.00	650,000.00	307,641.51
						Expend%
						90.29%
						74.56%
						17.16%
						8.92%
						56.64%
						0.00%
						18.28%
						52.67%

# FINANCIAL STATUS REPORT

Real Alternatives

Category	Revenues								Agreement		
	Funds	Cash	Inkind	Total Match	Total	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	39,858.65	0.00	0.00	0.00	39,858.65	0.00	342,358.49	0.00	650,000.00	307,641.51	52.67%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	39,858.65	0.00	0.00	0.00	39,858.65	0.00	342,358.49	0.00	650,000.00	307,641.51	52.67%

## FINANCIAL STATUS REPORT

Real Alternatives

**CERTIFICATION:** I certify that I am authorized to submit on behalf of this organization and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported. By submitting the FSR the individual is certifying to the best of their knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of this agreement. The individual submitting the FSR should be aware that any false, fictitious, or fraudulent information, or the omission of any material facts, may subject them to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

Authorized Signature : Clifford McKeown

Date : 05/22/2018

Title: Vice President

Contact Person Name: Clifford McKeown

Telephone Number: (717) 541-1112

### FOR STATE USE ONLY

	Advance	INDEX	PCA	A OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					

Message

Authority: P.A. 368 of 1978  
Completion: is a Condition of Reimbursement

The Real Alternatives is an equal opportunity employer, services, and program provider.

# FINANCIAL STATUS REPORT

Real Alternatives

FE ID Number 23-2868660	Contract Number E20182832-00	Page 1	Of 3				
Local Agency Name Real Alternatives	Program Pregnancy and Parenting Support Services Program - 2018	Code					
Street Address 7810 Allentown Blvd Suite 304	Report Period 03/01/2018	Thru 03/31/2018	Final				
City, State, ZIP Code Harrisburg, PA, 17112	Agreement Period 10/01/2017	Thru 09/30/2018	Operational Advance 0.00				
Category	Expenditures			Agreement			
	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Program Expenses							
1. Salary & Wages	4,246.76	0.00	52,660.74	0.00	63,500.00	10,839.26	82.93%
2. Fringe Benefits	1,272.25	0.00	12,905.59	0.00	19,000.00	6,094.41	67.92%
3. Travel	0.00	0.00	359.78	0.00	2,100.00	1,740.22	17.13%
4. Supplies & Materials	475.53	0.00	2,110.86	0.00	28,200.00	26,089.14	7.49%
5. Contractual	42,283.28	0.00	218,038.15	0.00	440,250.00	222,211.85	49.53%
6. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7. Other Expense	1,721.76	0.00	16,424.72	0.00	96,950.00	80,525.28	16.94%
Total Program Expenses	49,999.58	0.00	302,499.84	0.00	650,000.00	347,500.16	46.54%
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL EXPENDITURES	49,999.58	0.00	302,499.84	0.00	650,000.00	347,500.16	46.54%

# FINANCIAL STATUS REPORT

Real Alternatives

Category	Revenues							Agreement			
	Funds	Cash	Inkind	Total Match	Total	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	49,999.58	0.00	0.00	0.00	49,999.58	0.00	302,499.84	0.00	650,000.00	347,500.16	46.54%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	49,999.58	0.00	0.00	0.00	49,999.58	0.00	302,499.84	0.00	650,000.00	347,500.16	46.54%



# FINANCIAL STATUS REPORT

Real Alternatives

CERTIFICATION: I certify that I am authorized to submit on behalf of this organization and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported. By submitting the FSR the individual is certifying to the best of their knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of this agreement. The individual submitting the FSR should be aware that any false, fictitious, or fraudulent information, or the omission of any material facts, may subject them to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

Authorized Signature : Clifford McKeown

Date : 04/24/2018

Title: Vice President

Contact Person Name: Clifford McKeown

Telephone Number: (717) 541-1112

## FOR STATE USE ONLY

	Advance Outstanding	Advance	INDEX	PCA	A OBJ CODE	AMOUNT
	Advance Issued or Applied					
	Balance					
Message						
Authority: P. A. 368 of 1978			The Real Alternatives is an equal opportunity employer, services, and program provider.			
Completion: is a Condition of Reimbursement						

# FINANCIAL STATUS REPORT

Real Alternatives

FE ID Number 23-286860	Contract Number E20182832-00		Page 1	Of 3			
Local Agency Name Real Alternatives	Program Pregnancy and Parenting Support Services Program - 2018			Code			
Street Address 7810 Allentown Blvd Suite 304	Report Period 02/01/2018	Thru 02/28/2018	Final	Date Prepared 03/22/2018			
City, State, ZIP Code Harrisburg, PA, 17112	Agreement Period 10/01/2017	Thru 09/30/2018		Date Approved Operational Advance 0.00			
Category	Current Period	Correction	Expenditures Agreement YTD	Match YTD	Budget	Agreement Balance	Expend%
Program Expenses							
1. Salary & Wages	9,752.91	0.00	48,413.98	0.00	63,500.00	15,086.02	76.24%
2. Fringe Benefits	2,559.24	0.00	11,633.34	0.00	19,000.00	7,366.66	61.23%
3. Travel	0.00	0.00	359.78	0.00	2,100.00	1,740.22	17.13%
4. Supplies & Materials	456.00	0.00	1,635.33	0.00	28,200.00	26,564.67	5.80%
5. Contractual	32,344.66	0.00	175,754.87	0.00	440,250.00	264,495.13	39.92%
6. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7. Other Expense	3,981.98	0.00	14,702.96	0.00	96,950.00	82,247.04	15.17%
Total Program Expenses	49,094.79	0.00	252,500.26	0.00	650,000.00	397,499.74	38.85%
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL EXPENDITURES	49,094.79	0.00	252,500.26	0.00	650,000.00	397,499.74	38.85%

# FINANCIAL STATUS REPORT

Real Alternatives

Category	Revenues						Agreement				
	Funds	Cash	Inkind	Total Match	Total	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	49,094.79	0.00	0.00	0.00	49,094.79	0.00	252,500.26	0.00	650,000.00	397,499.74	38.85%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	- 0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	49,094.79	0.00	0.00	0.00	49,094.79	0.00	252,500.26	0.00	650,000.00	397,499.74	38.85%

# FINANCIAL STATUS REPORT

Real Alternatives

**CERTIFICATION:** I certify that I am authorized to submit on behalf of this organization and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported. By submitting the FSR the individual is certifying to the best of their knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of this agreement. The individual submitting the FSR should be aware that any false, fictitious, or fraudulent information, or the omission of any material facts, may subject them to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

Authorized Signature : Clifford McKeown

Date : 03/22/2018

Title: Vice President

Contact Person Name: Clifford McKeown

Telephone Number: (717) 541-1112

## FOR STATE USE ONLY

	Advance	INDEX	PCA	A OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message					
Authority: P.A. 368 of 1978 Completion: is a Condition of Reimbursement			The Real Alternatives is an equal opportunity employer, services, and program provider.		

# FINANCIAL STATUS REPORT

Real Alternatives

FE ID Number 23-2868660		Contract Number E20182832-00		Page 1		Of 3	
Local Agency Name Real Alternatives		Program Pregnancy and Parenting Support Services Program - 2018				Code	
Street Address 7810 Allentown Blvd Suite 304		Report Period 01/01/2018		Thru 01/31/2018		Final <input type="checkbox"/>	
City, State, ZIP Code Harrisburg, PA, 17112		Agreement Period 10/01/2017		Thru 09/30/2018		Operational Advance 0.00	
Category	Expenditures				Agreement		
	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Program Expenses							
1. Salary & Wages	20,095.71	0.00	38,661.07	0.00	63,500.00	24,838.93	60.88%
2. Fringe Benefits	4,329.85	0.00	9,074.10	0.00	19,000.00	9,925.90	47.76%
3. Travel	255.06	0.00	359.78	0.00	2,100.00	1,740.22	17.13%
4. Supplies & Materials	235.37	0.00	1,179.33	0.00	28,200.00	27,020.67	4.18%
5. Contractual	37,158.10	0.00	143,410.21	0.00	440,250.00	296,839.79	32.57%
6. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7. Other Expense	3,630.91	0.00	10,720.98	0.00	96,950.00	86,229.02	11.06%
Total Program Expenses	65,705.00	0.00	203,405.47	0.00	650,000.00	446,594.53	31.29%
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL EXPENDITURES	65,705.00	0.00	203,405.47	0.00	650,000.00	446,594.53	31.29%

# FINANCIAL STATUS REPORT

Real Alternatives

Category	Revenues							Agreement			
	Funds	Cash	Inkind	Total Match	Total	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	65,705.00	0.00	0.00	0.00	65,705.00	0.00	203,405.47	0.00	650,000.00	446,594.53	31.29%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	65,705.00	0.00	0.00	0.00	65,705.00	0.00	203,405.47	0.00	650,000.00	446,594.53	31.29%

# FINANCIAL STATUS REPORT

Real Alternatives

**CERTIFICATION:** I certify that I am authorized to submit on behalf of this organization and that this is an accurate statement of expenditures and collections for the report period. Appropriate documentation is available and will be maintained for the required period to support costs and receipts reported. By submitting the FSR the individual is certifying to the best of their knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of this agreement. The individual submitting the FSR should be aware that any false, fictitious, or fraudulent information, or the omission of any material facts, may subject them to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise.

Authorized Signature : Clifford McKeown

Date : 02/23/2018

Title: Vice President

Contact Person Name: Clifford McKeown

Telephone Number: (717) 541-1112

## FOR STATE USE ONLY

	Advance	INDEX	PCA	A OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					

Message

Authority: P. A. 368 of 1978  
Completion: is a Condition of Reimbursement

The Real Alternatives is an equal opportunity employer, services, and program provider.

# FINANCIAL STATUS REPORT

Real Alternatives

FE ID Number 23-2868660	Contract Number E20182832-00	Page 1	Of 3				
Local Agency Name Real Alternatives	Program Pregnancy and Parenting Support Services Program - 2018	Code					
Street Address 7810 Allentown Blvd Suite 304	Report Period 12/01/2017	Thru 12/31/2017	Final <input type="checkbox"/>				
City, State, ZIP Code Harrisburg, PA, 17112	Agreement Period 10/01/2017	Thru 09/30/2018	Operational Advance 0.00				
Category	Expenditures			Agreement			
	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Program Expenses							
1. Salary & Wages	5,115.33	0.00	18,565.36	0.00	63,500.00	44,934.64	29.24%
2. Fringe Benefits	1,234.31	0.00	4,744.25	0.00	19,000.00	14,255.75	24.97%
3. Travel	37.41	0.00	104.72	0.00	2,100.00	1,995.28	4.99%
4. Supplies & Materials	271.65	0.00	943.96	0.00	28,200.00	27,258.04	3.35%
5. Contractual	31,740.80	0.00	106,252.11	0.00	440,250.00	333,997.89	24.13%
6. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7. Other Expense	1,392.70	0.00	7,090.07	0.00	96,950.00	89,859.93	7.31%
Total Program Expenses	39,792.20	0.00	137,700.47	0.00	650,000.00	512,299.53	21.18%
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL EXPENDITURES	39,792.20	0.00	137,700.47	0.00	650,000.00	512,299.53	21.18%



# FINANCIAL STATUS REPORT

Real Alternatives

Category	Revenues							Agreement			
	Funds	Cash	Inkind	Total Match	Total	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	39,792.20	0.00	0.00	0.00	39,792.20	0.00	137,700.47	0.00	650,000.00	512,299.53	21.18%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	39,792.20	0.00	0.00	0.00	39,792.20	0.00	137,700.47	0.00	650,000.00	512,299.53	21.18%

# FINANCIAL STATUS REPORT

Real Alternatives

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Authorized Signature : Clifford McKeown

Date : 01/24/2018

Title: Vice President

Contact Person Name: Clifford McKeown

Telephone Number: (717) 541-1112

## FOR STATE USE ONLY

	Advance	INDEX	PCA	A OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message					
Authority: P.A. 368 of 1978 Completion: is a Condition of Reimbursement			The Real Alternatives is an equal opportunity employer, services, and program provider.		

# FINANCIAL STATUS REPORT

Real Alternatives

FE ID Number 23-2868660	Contract Number E20182832-00	Page 1	Of 3
Local Agency Name Real Alternatives	Program Pregnancy and Parenting Support Services Program - 2018	Code	
Street Address 7810 Allentown Blvd Suite 304	Report Period 11/01/2017	Thru 11/30/2017	Final <input type="checkbox"/>
City, State, ZIP Code Harrisburg, PA, 17112	Agreement Period 10/01/2017	Thru 09/30/2018	Operational Advance 0.00

Category	Current Period	Correction	Expenditures		Agreement		
			Agreement YTD	Match YTD	Budget	Balance	Expend%
Program Expenses							
1. Salary & Wages	6,860.60	0.00	13,450.03	0.00	63,500.00	50,049.97	21.18%
2. Fringe Benefits	1,674.43	0.00	3,509.94	0.00	19,000.00	15,490.06	18.47%
3. Travel	56.09	0.00	67.31	0.00	2,100.00	2,032.69	3.21%
4. Supplies & Materials	391.06	0.00	672.31	0.00	28,200.00	27,527.69	2.38%
5. Contractual	33,143.63	0.00	74,511.31	0.00	440,250.00	365,738.69	16.92%
6. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7. Other Expense	2,756.21	0.00	5,697.37	0.00	96,950.00	91,252.63	5.88%
Total Program Expenses	44,882.02	0.00	97,908.27	0.00	650,000.00	552,091.73	15.06%
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL EXPENDITURES	44,882.02	0.00	97,908.27	0.00	650,000.00	552,091.73	15.06%

# FINANCIAL STATUS REPORT

Real Alternatives

Category	Revenues							Agreement			
	Funds	Cash	Inkind	Total Match	Total	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	44,882.02	0.00	0.00	0.00	44,882.02	0.00	97,908.27	0.00	650,000.00	552,091.73	15.06%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	44,882.02	0.00	0.00	0.00	44,882.02	0.00	97,908.27	0.00	650,000.00	552,091.73	15.06%

# FINANCIAL STATUS REPORT

Real Alternatives

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Authorized Signature : Clifford McKeown

Date : 12/27/2017

Title: Vice President

Contact Person Name: Clifford McKeown

Telephone Number: (717) 541-1112

## FOR STATE USE ONLY

	Advance	INDEX	PCA	A OBJ. CODE	AMOUNT
Advance Outstanding					
Advance Issued or Applied					
Balance					
Message					
Authority: P.A. 368 of 1978			The Real Alternatives is an equal opportunity employer, services, and program provider.		
Completion: is a Condition of Reimbursement					

# FINANCIAL STATUS REPORT

Real Alternatives

FE ID Number 23-2866660	Contract Number E20182832-00				Page 1	Of 3	
Local Agency Name Real Alternatives	Program Pregnancy and Parenting Support Services Program - 2018				Code		
Street Address 7810 Allentown Blvd Suite 304	Report Period 10/01/2017	Thru 10/31/2017	Final	Date Prepared 12/14/2017	Date Approved 12/26/2017		
City, State, ZIP Code Harrisburg, PA, 17112	Agreement Period 10/01/2017		Thru 09/30/2018	Operational Advance 0.00			
Category	Expenditures				Agreement		
	Current Period	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Program Expenses							
1. Salary & Wages	6,589.43	0.00	6,589.43	0.00	63,500.00	56,910.57	10.38%
2. Fringe Benefits	1,835.51	0.00	1,835.51	0.00	19,000.00	17,164.49	9.66%
3. Travel	11.22	0.00	11.22	0.00	2,100.00	2,088.78	0.53%
4. Supplies & Materials	281.25	0.00	281.25	0.00	28,200.00	27,918.75	1.00%
5. Contractual	41,367.68	0.00	41,367.68	0.00	440,250.00	398,882.32	9.40%
6. Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
7. Other Expense	2,941.16	0.00	2,941.16	0.00	96,950.00	94,008.84	3.03%
Total Program Expenses	53,026.25	0.00	53,026.25	0.00	650,000.00	596,973.75	8.16%
Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
TOTAL EXPENDITURES	53,026.25	0.00	53,026.25	0.00	650,000.00	596,973.75	8.16%

# FINANCIAL STATUS REPORT

Real Alternatives

Category	Revenues							Agreement			
	Funds	Cash	Inkind	Total Match	Total	Correction	Agreement YTD	Match YTD	Budget	Balance	Expend%
Source of Funds											
1. Fees and Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
2. State Agreement	53,026.25	0.00	0.00	0.00	53,026.25	0.00	53,026.25	0.00	650,000.00	596,973.75	8.16%
3. Local	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
4. Federal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
5. Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Total Source of Funds	53,026.25	0.00	0.00	0.00	53,026.25	0.00	53,026.25	0.00	650,000.00	596,973.75	8.16%

# FINANCIAL STATUS REPORT

Real Alternatives

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Authorized Signature : Clifford McKeown

Date : 12/14/2017

Title: Vice President

Contact Person Name: Clifford McKeown

Telephone Number: (717) 541-1112

## FOR STATE USE ONLY

	Advance Outstanding	Advance	INDEX	PCA	A OBJ CODE	AMOUNT
	Advance Issued or Applied					
	Balance					
Message						
Authority: P.A. 368 of 1978			The Real Alternatives is an equal opportunity employer, services, and program provider.			
Completion: is a Condition of Reimbursement						





## **Quarterly Status Report**

**January 1, 2018 to March 31, 2018**

**Michigan Pregnancy and Parenting  
Support Services Program**

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    - 3. Clients by Age, Race and Client Type
    - 4. Clients by Age, Ethnicity
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    - 1. Visits by Age, Total
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## **I. Quarterly Administrative Report**

## **A. Significant Project Status**

## MI Significant Project Status Report January 1, 2018 to March 31, 2018

### Program Update

- Since the inception of the Program on October 1, 2013, our Program Service Providers have provided pregnancy and parenting support services to a total of 5,925 clients at 23,505 visits!
- Of the total 5,925 clients, 3,771 pregnant clients visited at 16,228 appointments, 1,579 Parent of Child clients visited at 6,443 appointments, and 575 Non-Pregnant clients visited at 834 appointments.

### Advertising Campaign

**School Nurse Letter:** In response to an introductory mailing to Michigan school nurses that included available sample educational materials, four additional school nurses requested and received brochures, bookmarks and client cards for distribution to students.

**University Health Center Director Letter:** In response to an introductory mailing to Michigan university health center directors that included available sample educational materials, an additional director requested and received brochures and client cards for distribution to students.

### Toll-Free Hotline

The toll-free hotline, which provides information or patches callers directly to the nearest Service Provider, served one caller statewide during this quarter.

### Site Monitoring Reviews

There were none to report this quarter

### Initial Site Visits

There were none to report this quarter

### Site Relocation

There were no site relocations this quarter

## **B. Service Provider Site Monitoring and Site Visit Reports**

**None to Report this Quarter**

**C. Total Grant Funds Expended  
Administrative Activities**

**Real Alternatives**  
**The Michigan Pregnancy and Parenting Support Services Program Expended on**  
**Grantee's Administrative Activities**  
**October 2017 - September 2018**

October-17	6,166.51
November-17	7,143.75
December-17	4,533.51
January-18	16,416.15
February-18	8,730.37
March-18	4,109.78
April-18	
May-18	
June-18	
July-18	
August-18	
September-18	

\$ 47,100.07